

**Unapproved Minutes**  
**Langford Board of Trustees**  
**May, 2021**

The Langford Board of Trustees met in regular session Tuesday, May 11, 2021 at the City Finance Office. President Todd Sell called the meeting to order at 6:03 p.m. with Trustee Jordan Hupke, Trustee Orrie Jesz, Utilities Manager Joe Keough, Assistant Utilities Manager Sean Kramer, Finance Officer Savannah Person, and Deputy Finance Officer Melody Swearingen, in attendance, along with Dennis Lindgren.

Hupke was administered the Oath of Office to serve as Trustee until the next regular election. Sell nominated Jesz as Board President; Jesz accepted the nomination; Sell nominated (#2021-42) Jesz to serve as Board President; Hupke seconded; motion carried.

Hupke motioned (#2021-43) to approve The Last Resort's Liquor Applications, seconded by Sell, motion carried. Lindgren left @ 6:15 p.m.

Hupke motioned (#2021-44) to approve the April regular and special session meeting minutes; seconded by Sell; motion carried.

Hupke motioned (#2021-45) to approve April Financial Report; seconded by Sell; motion carried.

Hupke motioned (#2021-46) to approve the following expenditures; seconded by Sell; motion carried. BDM Rural Water System, Inc. \$1,970.60 (water purchased), Bobcat of Gwinner \$43.02 (repair to sweeper), Britton Journal \$209.15 (publications), Cardmember Service \$438.55 (credit card purchases), Eric Christofferson \$153.62 (security deposit payout), Dakota Supply Group \$8.56 (pentagon key), DaMar Farmer's Elevator \$555.15 (supplies), DGR Engineering \$970.50 (elect. line inspection & rate study), DGR Engineering \$10,754.28 (engineering fees for water project), Frohling Law Office \$1,375.00 (attorney expenses), Glacial Lakes Area Development \$1,500.00 (contribution), First Bank & Trust \$8,828.13 (electricity/transmission fees), House of Glass, Inc. \$166.13 (repair to City Hall door), Jensen Auto Service \$599.80 (fire dept. batteries), Public Health Laboratory \$73.00 (lab fees), Town of Langford \$46.38 (Acct#297 security deposit payout), Town of Langford \$1,533.90 (utilities in city owned buildings), Langford Lumber Co. \$57.69 (supplies), Lehr Sanitation Service \$2,850.00 (garbage services), Mac's Hardware \$281.88 (supplies), Maxwell Electric, LLC \$306.12 (conduit), Petty Cash - Town of Langford \$103.75 (postage), Pro Ag Supply \$31.58 (shutoff & fitting kit), Running Supply, Inc. \$11.65 (supplies), South Dakota 811 \$2.10 (dig call), SD Department of Revenue \$1,609.69 (April sales tax), South Dakota Municipal League \$25.00 (budget training), Stan Houston Equipment Co. \$181.40 (supplies), TEREX USA, LLC. \$7,577.13 (repairs to bucket truck), Rural Development \$2,776.00 (monthly sewer loan payment), United States Postal Service \$116.00 (postage stamps), Verizon Wireless \$108.48 (cell phone & tablet), Western Area Power Administration \$3,973.10 (power), Corporate Trust TFM \$679.90 (water loan #2 payment), Wieman Land & Auction \$650.00 (pump). Payroll by department: Council \$692.76, Finance Office \$2,106.39, Streets \$2,116.35, Sanitation \$3,324.10, Library \$2,744.13, Water \$3,324.10, Electric \$3,349.10, and Sewer \$3,323.99. Paid in vacation: Kinetic Leasing \$46,000.000 (street resurfacing).

Sell motioned (#2021-47) to approve 2020 Annual Report; seconded by Hupke; motioned carried.

**New Business:**

Lake Region Electric plans to hold their Annual Meeting June 3<sup>rd</sup>. They will block off Main Street from 4:30 p.m. to 7:00 p.m. They requested that a council member or the board president give a brief welcoming speech to their members.

**Old Business:**

Hupke motioned (#2021-48) to approve the liquor license renewal applications from DaMar C-Store; seconded by Sell; motion carried.

The drafted manuscript from American Legal Publishing Corp. for the Langford Code of Ordinances was reviewed by the Council. Swearingen presented an editorial draft for a portion of the draft manuscript. The draft will continue to be reviewed until a full editorial report can be submitted to American Legal Publishing Corp.

A special session of the Board of Trustees is scheduled for Thursday, May 20<sup>th</sup>, 2021 at 6:00 p.m. at the Finance Office for the purpose of reviewing the draft of the updated ordinance book and other miscellaneous items.

The next regular session of the Board of Trustees is scheduled for Tuesday, June 15<sup>th</sup>, 2021 at 6:00 p.m. at the Finance Office.

There being no further business, the meeting adjourned at 10:31 p.m.

ATTEST: Todd Sell, Board President; Savannah Person, Finance Officer

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