

Unapproved Minutes
Langford Board of Trustees
June, 2021

The Langford Board of Trustees met in regular session Wednesday, June 16, 2021 at the City Finance Office. President Orrie Jesz called the meeting to order at 6:09 p.m. with Trustee Jordan Hupke, Trustee Todd Sell, Assistant Utilities Manager Sean Kramer, Finance Officer Savannah Person, and Deputy Finance Officer Melody Swearingen.

Sell motioned (#2021-50) to accept Lehr Sanitation Service bid. The contract is for 3 years at a cost of \$4,000 per month for residential and commercial pickup and the cost of the roll off will be determined when dumped; seconded by Hupke; motion carried.

Sell motioned (#2021-51) to approve the May Regular and May special session meeting minutes; seconded by Hupke; motion carried.

Jesz motioned (#2021-52) to approve May Financial Report; seconded by Hupke; motion carried.

Sell motioned (#2021-53) to approve the following expenditures; seconded by Hupke; motion carried. BDM Rural Water System, Inc. \$2,066.80 (water purchased), Cardmember Service \$849.58 (credit card purchases), Core & Main LP \$42.96 (water hydrant gasket), Dakota Supply Group \$3.35 (elect. supplies), Dakota Supply Group \$137.26 (elect. supplies), DaMar Farmer's Elevator \$302.10 (supplies), DGR Engineering \$206.50 (elect. rate study), Frohling Law Office \$1,451.70 (attorney fees - liquor license), Grant & Williams, Inc. \$270.00 (annual report questions), First Bank & Trust \$2,757.97 (electricity/transmission fees), Holland Napa Auto Parts \$92.99 (4 wheeler battery), Public Health Laboratory \$185.00 (Lab Fees), Town of Langford \$200.00 (security deposit pay out), Town of Langford \$200.00 (security deposit pay out), Town of Langford \$1,627.17 (utilities in city-owned buildings), Langford Lumber Co. \$551.66 (supplies), Lehr Sanitation Service \$2,500.00 (garbage services), Marshall County Journal \$369.76 (publications), Marshall Co. Register of Deeds \$30.50 (QCD recording fee), Petty Cash - Town of Langford \$26.20 (postage), Resco \$510.00 (elect. supplies), Resco \$269.70 (elect. supplies), Running Supply, Inc. \$30.66 (supplies), SD Dept of Environment \$120.00 (operator cert. exam), SD Dept. of Revenue \$150.00 (liquor license renewal fee), SD Dept. of Revenue \$1,473.23 (May sales tax), United States Postal Service \$55.00 (stamps), Van Diest Supply Company \$372.85 (weed chemicals), Venture Communications \$534.85 (May phone fax internet), Verizon Wireless \$108.48 (phone & tablet fees), Western Area Power Administration \$5,169.33 (power purchased). Payroll by department: Council \$1,291.80, Finance \$2,631.88, Streets \$2,092.89, Library \$2,576.03, Water \$3,478.30, Electric \$4,334.24, and Sewer \$3,409.38.

Sell motioned (#2021-54) to approve the public improvement asphalt patching for approximately \$29,200.00; seconded by Hupke; motion carried.

Kramer stated that the street resurfacing project is projected to start at the end of July.

Hupke motioned (#2021-55) to approve the purchase of two transformers for approximately \$1,126.00; seconded by Sell; motion carried.

Jesz motioned (#2021-56) to sell the Mow N Vac that had been previously declared as surplus for \$350.00 to Langford Area School; seconded by Hupke; motion carried.

Sell motioned (#2021-57) to approve the purchase of six stop signs to establish a school bus route; seconded by Hupke; motion carried. Council discussed giving used stop signs to townships if they wanted them.

Hupke motioned (#2021-58) to approve the purchase of seven 3 phase meter parts at \$688.00 per meter; seconded by Sell; motion carried.

Sell motioned (#2021-59) to approve the purchase of seven loads of gravel and 1 load of rock; seconded by Hupke; motion carried.

NEW BUSINESS

Hupke motioned (#2021-60) to authorize the signing of the Cooperative Fire Assistance Sub-Recipient Agreement; seconded by Sell; motion carried.

Hupke motioned (#2021-61) to authorize the signing of Certification of Compliance with Rate Covenant for the drinking water surcharge obligation; seconded by Sell; motion carried.

Hupke motioned (#2021-62) to approve building permits from Fries & Langford Area School; seconded by Sell; motion carried.

OLD BUSINESS

The drafted manuscript from American Legal Publishing Corp. for the Langford Code of Ordinances was reviewed by the Council.

Kramer left the meeting at 9:52 p.m.

Sell motioned (#2021-63) to enter in to EXECUTIVE SESSION PURSUANT TO SDCL 1-25-2(1) at 9:53 p.m.; seconded by Hupke; motion carried. Regular session resumed at 10:55p.m. The council gave authority to Orrie Jesz to offer the Finance Officer position to the most qualified applicant during business hours. Contingent upon the applicant's acceptance of the offer, the new Finance Officer is appointed at the point of acceptance. The council is re-instating a technology stipend for \$75.00 per month for Swearingen for usage of personal computer and cell phone.

The next regular session of the Board of Trustees is scheduled for Thursday, July 15th, 2021 at 6:00 p.m. at the Finance Office.

There being no further business, the meeting adjourned at 10:56 p.m.

ATTEST: Orrie Jesz, Board President; Savannah Person, Finance Officer

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