

Unapproved Minutes
Langford Board of Trustees
October, 2021

The Langford Board of Trustees met in special session Tuesday, October 12, 2021 at the City Finance Office. President Orrie Jesz called the meeting to order at 6:01 p.m. with Trustee Todd Sell, Trustee Jordan Hupke, Utilities Manager Sean Kramer, and Finance Officer Savannah Person, and Deputy Finance Officer Kaitlin Stiegelmeier.

Finance Office Report:

Hupke motioned (#2021-115) to approve the Special Event Alcoholic Beverage License Application for the Britton Shrine Club; seconded by Sell; motion carried.

Sell motioned (#2021-116) to enter into EXECUTIVE SESSION PURSUANT TO SDCL 1-25-2(6), 1-27-1.5(8) at 6:03 p.m; seconded by Hupke; motion carried. Regular session resumed at 6:28 p.m. No action taken.

Hupke motioned (#2021-117) to enter into EXECUTIVE SESSION PURSUANT TO SDCL 1-25-2(1) at 6:29 p.m.; seconded by Sell; motion carried. Regular session resumed at 6:34 p.m. The council approved Sean Kramer's certification pay raises. \$1.00 increase for Class 1 Water Distribution effective September. \$1.00 increase for Small Water Treatment effective October. The council approved a \$25.00 phone stipend for Kaitlin Stiegelmeier and Josh Helland for the usage of personal phones.

Sell motioned (#2021-118) to approve the September regular meeting minutes; seconded by Hupke; motion carried.

Hupke motioned (#2021-119) to approve the September Financial Report; seconded by Sell; motion carried.

Jesz motioned (#2021-120) to approve the following expenditures; seconded by Hupke; motioned carried. Agtegra Cooperative \$40.00 (Street Supplies), American Legal Publishing Corp. \$915.00 (Final Bill for Ordinance Book), BDM Rural Water System, Inc. \$2,503.40 (Water Purchased), Border States Industries, Inc. \$5,610.00 (Meter Inspections), Cardmember Services \$313.41 (Credit Card Purchases), DaMar Farmer's Elevator \$105.85 (Supplies), Fire Safety First, LLC. \$90.00 (Annual Inspection), Hansmeier & Son, Inc. \$145.00 (Street Supplies), First Bank & Trust - Heartland \$3,073.46 (Power Purchased), Jensen Auto Service \$40.00 (Shop Supplies), Kamstrup \$822.51 (Annual Meter Subscription 2021-2022), Town of Langford \$1,783.61 (Utilities in City-Owned Bldgs), Lehr Sanitation Service \$4,405.00 (Garbage Services), Marshall County Journal \$181.55 (Publications), Milbank Winwater \$1,228.47 (Water Repair @ NE Side of Town), Petty Cash – Town of Langford \$33.40 (Postage), Resco \$314.10 (Equipment), Runnings Supply, Inc. \$156.87 (Shop & Water Supplies), SD Assn. of Rural Water Systems \$400.00 (Trailer Rent), SD Dept. of Ag & Natural Resources \$60.00 (Small Waste Water Exam), SD Dept. of Revenue \$1,816.96 (Sales Tax for Sept.), Serocki Excavating, Inc. \$38,194.25 (Street Patchwork), Sweeney Controls Company \$516.00 (Water Tower Maint.), Titan Machinery \$222.85 (Park Supplies), USDA Rural Development \$2,776.00 (Monthly Sewer Loan Payment), USPS \$138.00 (Postage), Venture Comm. \$495.07 (Phone/Fax/Internet), Verizon Wireless \$54.26 (Water Tablet), US Dept. of Energy – WAPA \$5,588.02 (Power Purchased), Corporate Trust, TFM \$679.90 (Water Loan #2 Payment), Corporate Trust, TFM \$3,276.08 (Water Loan #1 Payment). Paid in Vacation: Serocki \$4,457.46 (Street Resurfacing). Payroll by department: Council \$501.64, Finance Office \$2,696.71, Streets \$1,071.43, Sanitation \$3,090.78, Library \$2,930.03, Water \$3,090.78, Electric \$3,115.78, Sewer \$3,090.76.

Maintenance Dept. Report:

Hupke motioned (#2021-121) to approve the purchase of a Flame Resistant (FR) rated jumpsuit for approximately \$500.00; seconded by Sell; motion carried.

New Business:

Hupke motioned (#2021-122) to approve the 1st reading of the Adoption of the Ordinance Book; seconded by Sell; motion carried.

Hupke motion (#2021-123) to approve the building permits for Arlan Holler and Richard Rauch; seconded by Sell; motion carried.

OLD BUSINESS

Hupke motioned (#2021-124) to approve the 2nd reading of the Marijuana Ordinance; seconded by Sell; motion carried. Due to the length of the ordinance, we are printing the Title of the ordinance and a full copy of the ordinance is available in the Finance Office.

The next regular session of the Board of Trustees is scheduled for Tuesday, November 16th, 2021, at 6:00 p.m. at the Finance office.

There being no further business, the meeting adjourned at 9:14 p.m.

ATTEST: Orrie Jesz, Board President; Savannah Person, Finance Officer

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