

# UTILITY REQUEST – TOWN OF LANGFORD

The information that you provide is confidential.

Name: \_\_\_\_\_  
Birthdate: \_\_\_\_\_  
Social Security #: \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_

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Birthdate: \_\_\_\_\_  
Social Security #: \_\_\_\_\_  
Telephone #: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_

Name(s) as you would like them to appear on your utility statement:  
\_\_\_\_\_

Account #: \_\_\_\_\_  
(provided by Finance Officer)

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_  
Langford, SD 57454

\_\_\_\_\_ I / we are the owner(s) of the property.  
\* \_\_\_\_\_ I / we are renters. Owner: \_\_\_\_\_  
Name of property owner

**\*The Town of Langford reserves the right to discuss information regarding unpaid utilities with the owner of the property.**

The information that you have provide to us is confidential. We will not discuss your account with family members, government agencies, **\*landlords** (see above information), rental assistance agencies, etc. unless you have given authorization to do so. Remember to include your spouse if he/she is not named on the account. By adding names below, you are authorizing us to discuss your account information with:

\_\_\_\_\_  
Name Phone Number

\_\_\_\_\_  
Name Phone Number

\_\_\_\_\_  
Name Phone Number

Do you own pets?

\_\_\_\_\_ No

\_\_\_\_\_ Yes

\_\_\_\_\_ Dogs:  
1. \_\_\_\_\_  
Type of Breed

2. \_\_\_\_\_  
Type of Breed

\_\_\_\_\_ Cats:  
1. \_\_\_\_\_  
How many?

The following information is requested. You are not required to furnish this information but are encouraged to do so. The law provides that we may neither discriminate on the basis of this information, nor on whether you choose to furnish it. However, if you choose not to furnish it, under Federal regulations we are required to note race and sex on the basis of visual observation or surname. If you do not wish to furnish the information, please check the box below.

\_\_\_ I do not wish to provide this information.

***Ethnicity:***

\_\_\_ Hispanic  
\_\_\_ Non-Hispanic

***Race:***

\_\_\_ Native American  
\_\_\_ Asian  
\_\_\_ African American  
\_\_\_ White  
\_\_\_ Pacific Islander

***Sex:***

\_\_\_ Male  
\_\_\_ Female



As a new resident to the Town of Langford, I hereby state that I have read and understand the information presented to me.

Resident: \_\_\_\_\_

Date: \_\_\_\_\_

Finance Officer: \_\_\_\_\_

Date: \_\_\_\_\_

# TOWN OF LANGFORD

P.O. Box 191

Langford, SD 57454

Phone 605.493.6610 / Fax 605.493.6627

The Town of Langford is an Equal Opportunity Provider

Orrie Jesz, President | Todd Sell, Trustee | Jordan Hupke, Trustee

Kaitlin Stiegelmeier, Finance Officer

Maintenance: Sean Kramer, Manager | Josh Helland, Assistant

## WELCOME TO LANGFORD!

Revised 01/05/2021

Your physical address is: \_\_\_\_\_, Langford, SD 57454

The Board of Trustees would like to inform you of the rates for utility billing in Langford.  
Current rates are as follows:

### **ELECTRICAL** (subject to sales tax)

#### RESIDENTIAL:

Base Charge: \$30.00

Plus \$0.096 per kwh

#### COMMERCIAL:

Base Charge: \$46.00

Plus \$0.107 per kwh

### **WATER**

#### RESIDENTIAL:

Minimum Charge: \$28.00

Plus \$0.0045 per gallon

#### COMMERCIAL:

Minimum Charge: \$35.00

Plus \$0.0045 per gallon

### **WATER SURCHARGE #1**

#### RESIDENTIAL:

Flat Fee: \$6.00

#### COMMERCIAL:

Flat Fee: \$6.00

### **WATER SURCHARGE #2**

#### RESIDENTIAL:

Flat Fee: \$1.65

#### COMMERCIAL:

Flat Fee: \$1.65

### **SEWER**

#### RESIDENTIAL:

Minimum Charge: \$28.00

After first 1,000 gallons: \$0.00225

#### COMMERCIAL:

Minimum Charge: \$35.00

After first 1,000 gallons: \$0.00225

### **SEWER SURCHARGE**

#### RESIDENTIAL:

Base Charge: \$7.50

Plus \$0.003 per gallons of water usage

#### COMMERCIAL:

Base Charge: \$15.00

Plus \$0.003 per gallons of water usage

**GARBAGE** (subject to sales tax)

Langford has curbside service. The residential rate is \$19.00 per month and commercial rates start at \$36.00. Garbage pick-up is scheduled for Tuesdays. The rubble site is available for wood and trees and there is a white goods pile. The rubble site is locked and keys are available from a Trustee or the Utility Manager. Your garbage will be inspected – unauthorized garbage will be declined and may not be deposited at the rubble site. The Shriners have set up a bin for aluminum cans and also have a space for batteries – located near the maintenance shop. This is a fundraiser for them.

**ACQUIRING UTILITIES**

**HOOK-UP FEES**

Ordinance 9-1-2 – When requesting utilities, hook-up fees must be paid to the Town of Langford in an amount set by resolution of the Town Board and on file with the Finance Officer. Fees must be paid prior to usage of utility service. (Current hook-up fees are \$30.00 for water meter and \$30.00 for electric meter, for a total hook-up fee of \$60.00.)

**DEPOSIT FEES**

Ordinance 9-1-3 – When requesting utilities, a deposit of \$200.00 is required for property owners and renters. The deposit will be retained until utility services are no longer required.

*Note that it is our policy to refund the security deposit to the account holder(s) regardless of who paid the fee on behalf of the account holder(s); and that in the event a check for payment on the account has not yet cleared the banking institution, the Town of Langford will hold remaining security deposit fees until payment has cleared.*

**Regarding Rental Properties – The Town of Langford reserves the right to discuss information regarding unpaid utilities with the owner of the property.** The information that you provide to us is confidential. We will not discuss your account with family members, government agencies, \*landlords (see exception above), rental assistance agencies, etc., unless you have given authorization to do so.

**PAYMENT OF UTILITIES – RECONNECT FEES**

Meters are read on or around the 20<sup>th</sup> of each month. Monthly statements are mailed on or around the 25<sup>th</sup> of each month. Please return the right portion of the bill to assure that your account will receive proper credit. Payment is made at the City Finance Office. There is a drop box beside the door for your convenience. Please do not deposit cash into the drop box. Utility payments are due by 5:00pm on the 10<sup>th</sup> of each month. If not paid by that time, a \$10.00 late fee is assessed to your account, and a notice is mailed to you. If you have not paid the account in full, including the late fee, by the 20<sup>th</sup> of the month, services will be disconnected. Services will be reconnected only when the entire account is paid in full, along with reconnect fees of \$50.00 (\$25.00 water meter and \$25.00 electric meter).

Utility payment schedule example:

- your meter is read on January 20<sup>th</sup> –
- your bill is sent on January 25<sup>th</sup> –
- payment is due on February 10<sup>th</sup> –
- if unpaid, a late fee is assessed on February 10<sup>th</sup> –
- if unpaid by February 20<sup>th</sup>, services are disconnected

We also want you to be aware that the fee for a check that is returned for non-sufficient funds is \$40.00. Accounts are then placed on a “cash only” basis.

**PET LICENSE**

If you have pets, licenses are required and may be obtained from the Finance Office. Proof of rabies vaccination and a fee of \$5.00 (plus tax) are required for each pet. Langford ordinances state that there is a limit of two dogs and two cats per household – copies of the pet ordinance are available upon request. Langford has a leash law and an animal-at-large ordinance.

**LIBRARY**

The Public Library is open Monday through Friday from 8:00am to 12:00pm and 1:00pm to 5:00pm, with over 4,000 books available, reading programs and computer usage provided. Telephone number is 605-493-6690.

**FIRE DEPARTMENT**

We have a volunteer fire department. To report a fire or medical emergency, dial 911.

Other emergency numbers:

- Sheriff: 605-448-1000 or 605-448-5181 (Britton)
- Hospital: 605-448-2253 (Britton)
- Clinic: 605-448-5953 (Britton)
- Poison Control: 800-535-5042

**YARDS**

Please keep the grass mowed in your yard and keep control of weeds. If your grass is ten inches (10”) or taller, the Town will cut it at the rate established by the Board of Trustees (minimum of \$100 per mowing event). This will be charged to the appropriate party (owner / land-lord / renter). It is your responsibility to make sure there is not standing water that will attract mosquitoes.

**LOCAL BUSINESSES**

Agtegra	493-6435	Gwen’s Hair Salon	493-6594
B&B’s Boarding House	493-6738	Hewitt Insurance Agency	493-6702
DaMar C-Store	493-6421	Jensen Auto Service	493-6465
Dacotah Bank	493-6474	Langford Lumber	493-6443
The Last Resort	493-6570	Post Office	493-6446
Good Friends Daycare	493-6400		

**CHURCHES**

Langford Evangelical Lutheran	493-6534
Augustana Lutheran (rural)	contact Langford Evangelical Lutheran
Falnes Lutheran (rural)	contact Langford Evangelical Lutheran
Highland Lutheran (rural)	contact Langford Evangelical Lutheran
Rose Hill Evangelical Free (rural)	493-6717

**SCHOOL**

Langford Public School	493-6454
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**TELEPHONE / CABLE TV / INTERNET SERVICES**

Venture Communications	605-852-2224 or 800-824-7282
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**CITY**

Finance Office	605-493-6610		
Kaitlin Stiegelmeier, Finance Officer			
Maintenance	605-493-6457		
Sean Kramer, Manager		Cell:	605-470-0365
Josh Helland, Assistant		Cell:	605-419-2114