

UNAPPROVED MEETING MINUTES
Langford Board of Trustees
Thursday, October 12, 2023 – 5:00PM (CST)

The Langford Board of Trustees met in regular session on Thursday, October 12, 2023, at the Langford Fire Hall. President Orrie Jesz called the meeting to order at 5:01PM with the following in attendance: Trustees Chad Hardy and Jordan Hupke, Finance Officer Kaitlin Stiegelmeier, Utility Manager Sean Kramer, Utility Assistant Manager Mitchell Wieser, and Melody Swearingen. Swearingen exited at 8:11PM. Hupke exited at 9:02PM.

Hardy motioned (#2023-119) to enter executive session pursuant to SDCL 1-25-2 (1), (3) at 5:02PM; seconded by Hupke; motion carried.

Hupke motioned (#2023-120) to exit executive session at 5:39PM; no second motion; motion did not carry.

Hupke motioned (#2023-121) to exit executive session at 5:44PM; no second motion; motion did not carry.

Hupke motioned (#2023-122) to exit executive session at 6:09PM; seconded by Hardy; motion carried.

Hardy motioned (#2023-123) to approve Employee Agreement Regarding Pay Increases Based on Certifications; seconded by Hupke; motion carried.

Hardy motioned (#2023-124) to approve Employee Agreement Regarding Personal Protective Equipment (PPE) and Flame-Resistant (FR) Items; seconded by Hupke; motion carried.

Hupke motioned (#2023-125) to approve Town of Langford Electrical Training Costs Reimbursement Agreement with employee Mitchell Wieser; seconded by Hardy; motion carried.

PUBLIC COMMENT

Melody Swearingen asked if the Board intends to release an official statement regarding the finance office move to the fire hall and advised she would be willing to assist the finance officer with answering any budget questions.

FINANCE OFFICE REPORT

Hardy motioned (#2023-126) to approve September regular and special session meeting minutes; seconded by Hupke; motion carried.

Hupke motioned (#2023-127) to approve expenditures; seconded by Hardy; motion carried.

October Expenditures

Agtegra Cooperative	\$139.50	Invoice #68107031, 68107032
BDM Rural Water System, Inc.	\$3,018.35	Water Purchased
Elan Financial Services	\$956.64	October Statement
DaMar Farmer's Elevator	\$486.68	September Statement
Frohling Law Office	\$176.00	Invoice #13364
Grand Slam Computers, Inc.	\$350.00	Invoice #13294
First Bank & Trust – Heartland	\$5,990.27	Power Purchased
Dean Kaehele	\$123.42	Security Deposit-Acct #95.00
Kamstrup Water Metering, LLC	\$938.44	Invoice #CD99006035
Corey Keintz	\$200.00	Security Deposit-#259.02
Public Health Laboratory	\$211.00	Invoice #10611768
Town of Langford	\$76.58	Security Deposit-Acct #95.00
Town of Langford	\$2,022.57	Utilities
Town of Langford	\$136.01	Security Deposit-Acct #31.00
Town of Langford	\$200.00	Security Deposit-Acct #99.00
Town of Langford	\$200.00	Security Deposit-Acct #93.00
Jane Larson	\$13.99	Security Deposit-Acct #31.00
Marshall Co. Sheriff	\$66.66	Invoice #IN202300168
Marshall Co. Treasurer	\$1,3580.00	Law Invoice – Quarter 3

Marshall Co. Journal	\$74.48	Publications
Midwest Pest Control	\$157.00	Invoice #9004
Sanitation Products, Inc.	\$1,154.54	Invoice #86604
Langford Area School Dis. 45-5	\$496.70	Invoice #100
South Dakota 811	\$12.60	Invoice #SD23-02873
SD Dept. of Revenue	\$2,404.60	Sales Tax – September 2023
Melody Swearingen	\$195.00	Consult with Employees
USA Blue Book	\$70.38	Invoice #INV00124101
Rural Development of S.D.	\$2,776.00	Sewer Loan
United States Postal Service	\$168.00	Postage
US Department of Energy	\$6,334.19	Invoice #BFPB001270923
Wesco International, Inc.	\$257.84	Invoice #244038
<u>Paid in Vacation</u>		
Venture Communications Co-op	\$126.95	Library
Venture Communications Co-op	\$387.98	Finance Office
Dacotah Bank	\$1.20	Service Charge
Harland Clarke	\$152.16	Finance Office Supplies
<u>Payroll Expenditures</u>		
Board & President	\$738.79	
Finance Officer	\$644.20	
Streets	\$1,199.81	
Sanitation	\$1,800.93	
Library	\$2,314.35	
Water	\$1,802.49	
Electric	\$1,886.93	
Sewer	\$1,801.25	

Hardy motioned (#2023-128) to approve financial report; seconded by Hupke; motion carried.

NEW BUSINESS

Hupke motioned (#2023-129) to approve Resolution #2023-04 – Transfer of Funds; seconded by Hardy; motion carried.

Hupke motioned (#2023-130) to approve Resolution #2023-05 – Transfer of Funds; seconded by Hardy; motion carried.

Hupke motioned (#2023-131) to approve the 1st reading of Ordinance 2023-04 - Supplemental Appropriations; seconded by Hardy; motion carried.

Hardy motioned (#2023-132) to approve the 1st reading of 2024 Appropriation Ordinance No. 136; seconded by Hupke; motion carried.

Hupke motioned (#2023-133) to approve 2024 Health Pool Renewal; seconded by Hardy; motion carried.

Hupke motioned (#2023-134) to approve Liquor License application; seconded by Hardy; motion carried.

Hupke motioned (#2023-135) to approve application for temporary Liquor License(s); Britton Shrine Club at Legion Hall on November 10, 2023; seconded by Hardy; motion carried.

Hupke motioned (#2023-136) to approve building permits for Jerome Goetz, Chad Hardy, Larry & Nancy West, Samuel & Rebekah Swanson, and Montfred Liknes; seconded by Hardy; motion carried.

Hupke motioned (#2023-137) to approve revised fire department roster; seconded by Hardy; motion carried.

Hupke motioned (#2023-138) to waive Board Member pay for the October 2023 meeting; seconded by Hardy; motion carried.

Hardy motioned (#2023-139) to approve purchase of surplus electrical meters and supplies from the City of Miller for \$3,500.00; seconded by Hupke; motion carried.

Hupke motioned (#2023-140) to approve purchase of miscellaneous electric overhead parts for \$500.00; seconded by Hardy; motion carried.

Hupke motioned (#2023-141) to approve the following quotes for the community center bathroom remodel: Davidson's Plumbing & Electrical for \$7,465.20, Langford Lumber Co. for \$3,538.33, and one-time tool reimbursement to Sean Kramer for \$250.00. This replaces the previous quotes that were approved via motion #2023-74; seconded by Hardy; motion carried.

Hupke motioned (#2023-142) to reopen the rubble site for 24/7 access; no second motion; motion did not carry.

OLD BUSINESS

Hardy motioned (#2023-143) to approve the mosquito control application billing prices; seconded by Jesz; motion carried.

There being no further business, Hardy motioned (#2023-144) to adjourn the meeting at 9:08PM; seconded by Jesz; motion carried.

The next regular session of the Langford Board of Trustees is scheduled for Tuesday, November 14th, 2023, at 5:00PM (CST) at the Langford Fire Hall.

ATTEST: Orrie Jesz, Board President, and Kaitlin Stiegelmeier, Finance Officer.
Published once at an approximate cost of \$_____.