

**UNAPPROVED MEETING MINUTES**  
**Langford Board of Trustees**  
**Tuesday, November 14, 2023 – 5:00PM (CST)**

The Langford Board of Trustees met in regular session on Tuesday, November 14, 2023, at the Langford Fire Hall. President Orrie Jesz called the meeting to order at 5:00PM with the following in attendance: Trustee Chad Hardy, Finance Officer Kaitlin Stiegelmeier, Utility Manager Sean Kramer, Utility Assistant Manager Mitchell Wieser, and Hope Block from Midwest Assistance Program. Trustee Jordan Hupke entered the meeting at 5:02PM. Block exited at 5:17PM.

**FINANCE OFFICE REPORT**

Hardy motioned (#2023-151) to approve October regular and special session meeting minutes; seconded by Hupke; motion carried.

Hardy motioned (#2023-152) to approve expenditures; seconded by Hupke; motion carried.

October Expenditures

BDM Rural Water System, Inc.	\$3,152.40	Water Purchased
Elan Financial Services (Credit Card)	\$906.56	November Statement
DaMar Farmer's Elevator	\$257.12	October Statement
Eide Bailly, LLP	\$10,000.00	Invoice #EI01577281
Fire Safety First, LLC	\$316.00	Invoice #2995
First Bank & Trust (Heartland)	\$4,682.10	Power Purchased
Holland NAPA Auto Parts	\$35.93	October Statement
Jensen Auto Service	\$630.00	Invoice #20491
Public Health Laboratory	\$15.00	Invoice #10612255
Town of Langford	\$1,941.91	Utilities
Town of Langford	\$200.00	Security Deposit – Account #380
Langford Lumber Company, Inc.	\$220.29	October Statement
Lehr Sanitation Service, LLC	\$4,400.00	Invoice #5457
Marshall Co. Title Company	\$200.00	Annual Subscription
Marshall Co. Journal	\$80.93	Publications
Marshall Co. Register of Deeds	\$3.00	Invoice #2268
Midwest Pest Control	\$54.00	Invoice #8474
MMUA	\$2,224.50	Invoice #62593
MMUA	\$520.00	Invoice #52716
OnTheClock, LLC	\$14.00	Time Clock
Petty Cash	\$40.00	Petty Cash
SDARWS	\$300.00	Invoice #11924
SD Dept. of Revenue	\$1,691.72	October 2023 Sales Tax
South Dakota Municipal League	\$521.55	2024 Membership Dues
SDML Workers Compensation Fund	\$3,463.00	Invoice #22848
Star Energy Services, LLC	\$2,634.90	Invoice #21968
Titan Machinery, Inc.	\$212.00	Invoice #18979434GP
USA Blue Book	\$99.40	Invoice #INV00163047
Rural Development of S.D.	\$2,776.00	Sewer Loan
United States Postal Service	\$168.00	Postage
Venture Communications Coop.	\$391.60	Invoice #12469732
Venture Communications Coop.	\$127.73	Invoice #12469533
U.S. Department of Energy	\$6,369.62	Invoice #BFPB001271023
Wesco International, Inc.	\$157.81	Invoice #268136

Paid in Vacation

Venture Communications Coop.	\$389.55	Phone/Internet/Fax
Venture Communications Coop.	\$128.06	Phone/Internet/Fax
Corporate Trust – US Bank	\$3,276.08	Water Loan #1
Corporate Trust – US Bank	\$679.90	Water Loan #2

Payroll Expenditures

Board & President	\$0.00
Finance Officer	\$612.01
Streets	\$1,134.28
Sanitation	\$1,700.35
Library	\$1,927.49
Water	\$1,700.35
Electric	\$2,176.35
Sewer	\$1,700.04

Hardy motioned (#2023-153) to approve financial report; seconded by Hupke; motion carried.

**NEW BUSINESS**

Hardy motioned (#2023-154) to approve the completed audit for calendar year(s) 2021 and 2022; seconded by Hupke; motion carried.

Hardy motioned (#2023-155) to approve building permits for Blair & Yvonne Healy and Punt 4, LLC; seconded by Jesz; motion carried.

Hardy motioned (#2023-156) to approve values stated within the SDPAA 2024 Rating Supplement; seconded by Hupke; motion carried.

Hardy motioned (#2023-157) to approve the Langford Area School District 45-5 to utilize the Community Center building as an emergency crisis center when needed; seconded by Hupke; motion carried.

**OLD BUSINESS**

Jesz motioned (#2023-158) to approve the 2nd reading of Ordinance 2023-04 – Supplemental Appropriations; seconded by Hupke; motion carried.

Hardy motioned (#2023-159) to approve the 2nd reading of 2024 Appropriation Ordinance No. 136; seconded by Hupke; motion carried.

Jesz motioned (#2023-160) to approve the 2nd reading of Ordinance 2023-05 – Flood Damage Prevention; seconded by Hardy; motion carried.

There being no further business, Hardy motioned (#2023-161) to adjourn the meeting at 7:22PM; seconded by Hupke; motion carried.

The next regular session of the Langford Board of Trustees is scheduled for Tuesday, December 12<sup>th</sup>, 2023, at 5:00PM (CST) at the Langford Fire Hall.

ATTEST: Orrie Jesz, Board President, and Kaitlin Stiegelmeier, Finance Officer.

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