

UNAPPROVED MEETING MINUTES
Langford Board of Trustees
Tuesday, September 17, 2024 – 5:00PM (CST)

The Langford Board of Trustees met in regular session on Tuesday, September 17, 2024, at the Langford Community Center. Board President Orrie Jesz called the meeting to order at 5:03PM (CST) with the following in attendance: Trustees Chad Hardy and Matt Fries, Finance Officer Kaitlin Stiegelmeier, Assistant Utility Manager Mitchell Wieser, town property owner Terry Larson, and Marshall County Commissioner Jason Bender.

PUBLIC COMMENT

Terry Larson spoke on a handful of items, which included the procedure for prorating surcharges, where the Town of Langford purchases their electric power from, the procedure regarding collecting and refunding security deposits, and upcoming repairs for multiple water curb stops in Langford. No motion(s) were taken.

Marshall County Commissioner Jason Bender advised he will be rerunning for his current Marshall County Commissioner position. Bender conversed if there's anything Langford needs or wants from the County and welcomed any questions or concerns. No motion(s) were taken.

FINANCE OFFICE REPORT

Hardy motioned (#2024-125) to approve August regular meeting minutes; seconded by Fries; motion carried.

Fries motioned (#2024-126) to approve expenditures; seconded by Hardy; motion carried. [See attachment – *Exhibit A / Expenditure Summary*.]

Hardy motioned (#2024-127) to approve financial report; seconded by Fries; motion carried.

Finance Officer Stiegelmeier noted the following: 1) Overall expenditures in the month of August were significantly higher due to paying two (2) quarters of the law enforcement dues at one time; 2) Next month (October) will be the 1st reading of the 2025 Budget, so any budget requests need to be submitted as soon as possible; and 3) The Town received a partial-payment on a fine that was issued.

MAINTENANCE DEPARTMENT REPORT

Hardy motioned (#2024-128) to approve the Maintenance Department to purchase Perma-Patch; seconded by Fries; motion carried.

Fries motioned (#2024-129) to approve purchasing of gravel for the rubble site; seconded by Hardy; motion carried.

Wieser discussed quotes for skid-steer attachments that were obtained by Kramer, but no motion was taken.

NEW BUSINESS

Hardy motioned (#2024-130) to approve building permits for Monty & Carol Liknes, Dustin Erickson, and Sam & Rebekah Swanson; seconded by Fries; motion carried.

Hardy motioned (#2024-131) to approve the latest roster of the Langford Public Library Board Members, which includes the following changes: Lisa Carson to acquire Karen Wegleitner's position, and Katya Punt to acquire Stephanie Fix's position; seconded by Fries; motion carried.

Fries motioned (#2024-132) to approve winter operating hours for the Langford Public Library as follows: Tuesday 11AM-4:30PM; Wednesday 8:30AM-4:30PM; and Thursday 11AM-4:30PM; seconded by Hardy; motion carried.

Fries motioned (#2024-133) to approve the purchase of a 13' Climbing Dome and to be paid from the General Fund Reserved Summer Rec. line item; seconded by Hardy; motion carried.

Hardy motioned (#2024-134) to approve Resolution #2024-003, which addresses Initiated Measure 28 (IM-28) that will be on the ballots this election season; seconded by Fries; motion carried. If IM-28 is passed, based upon the 2023 sales tax actual figures, Langford would see a decrease in tax revenue of \$829.00. It is anticipated this decrease would be significantly higher in 2024 and going forward since there is currently an operating bar/restaurant within town limits.

OLD BUSINESS

The Board continued discussion of a possible 2025 street project and the specifications of such – how many blocks should be included (total square-yards), approximate rates per square-yards, the different mat thickness, etc. In addition to potentially using funds from the Town's Certificate of Deposit (CD), the Board discussed a tax-levy to assist with the financing of the proposed improvements. Discussion of this project will continue at the next regular meeting.

Hardy motioned (#2024-135) to approve and sign a Consent to Assignment with NorthWestern; seconded by Fries; motion carried.

EXECUTIVE SESSION

No executive session.

There being no further business, Jesz motioned (#2024-136) to adjourn the meeting at 8:19PM; seconded by Hardy; motion carried.

The next regular session of the Langford Board of Trustees is scheduled for Tuesday, October 8, 2024, at 5:00PM at the Langford Community Center.

ATTEST: Orrie Jesz | Board President, and
 Kaitlin Stiegelmeier | Finance Officer

Published once at an approximate cost of \$ TBD .

Exhibit A | Expenditure Summary.

Expenditures – August Payroll:

President & Board	\$397.11
Finance Officer	\$784.88
Government Building	\$4.77
Streets	\$1,403.68
Sanitation	\$1,155.17
Park & Rec.	\$602.73
Library	\$1,077.59
Water	\$2,091.85
Electric	\$2,177.85
Sewer	\$2,091.99

Expenditures:

BDM Rural Water System, Inc.	\$2,763.45	Water Purchased
Elan Financial Services – Credit Card	\$628.21	September Statement
CDJ Electric, Plumbing, & Heating, Inc.	\$130.38	Inv #0946
Dakota Waste Solutions, LLC	\$4,458.33	Invoice #132224 – August Service
DaMar Farmer's Elevator	\$494.85	August Statement – Town
DaMar Farmer's Elevator	\$1,079.12	August Statement – Propane
DaMar Farmer's Elevator	\$50.05	August Statement – Fire Dept
Dakota Supply Group	\$194.02	Inv #S103929100.005
Hawkins, Inc.	\$105.63	Inv #6856688
Heartland	\$7,899.96	Power Purchased
Nicole D. Hoines	\$15.30	Library Supplies Reimbursement
Jensen Auto Service	\$481.00	Inv #20872
JGE Rental Equipment, LLC	\$175.00	Inv #18937
Town of Langford	\$2,311.28	Utilities
Town of Langford	\$104.90	Security Deposit – Acct #313.02
Langford Lumber Company, Inc.	\$887.95	August Statement
Marco Technologies, LLC	\$340.72	Inv #37129066; 37368629
Marshall Co. Journal	\$31.20	Publications
Colin McMonigal	\$200.00	Security Deposit – Acct #23.02
Milbank Winwater Works, Co.	\$108.66	Inv #192945 01
OnTheClock.com, LLC	\$17.50	Employee Timeclock
SD Public Health Laboratory	\$193.00	Inv #10617026
SD Dept. of Revenue	\$2,238.84	Sales Tax – August 2024
South Dakota Association of Rural Water	\$100.00	Inv #16536
S.O.S. Tire	\$300.00	Inv #129627
Kaitlin Pearl Stiegelmeier	\$82.24	Supplies Reimbursement
Twin Valley Tire & Community Oil Co.	\$320.71	Inv #83820
Rural Development of S.D.	\$2,776.00	Sewer Loan Payment
United States Postal Service	\$185.00	Postage
Venture Communications Coop.	\$140.04	Inv #12604943 – Library
Venture Communications Coop.	\$345.91	Inv #12605425 – Town
WAPA	\$6,257.45	Inv #BFPB001270824
Tracy Wertz	\$95.10	Security Deposit – Acct #313.02