

**Langford Public Library Trustees
Second Quarter Meeting
July 13, 2021**

The second quarter meeting of the Langford Public Library Trustees met on July 13, 2021. The meeting was called to order at 4:10pm by President Melody Swearingen. Those present were Melody Swearingen, Jodi Anderson, Savannah Person, Kellie Alberts and Nicole Hoines.

The minutes of the last quarterly meeting were read by Melody. Jodi made a motion to approve the minutes as read and the motion was seconded by Kellie.

The Treasurer's Report was given by Savannah. Total funds, including CD's, balanced at \$8,436.10. Melody motioned to approve the first quarter expenditures and Kellie seconded the motion.

Old Business: Nicole updated the board on the SDSL Grant opportunity and that she did not apply because they were continuously changing how to apply and what you could or could not apply for and that they were not guaranteeing the money would be there once you spent it. We discussed One Book SD and it was decided to ask Lawrence Diggs from Roslyn to be our guest speaker. It was also decided that as things have progressed with COVID, we would go back to having the discussion at the Community Center, still on September 14, 2021 at 2:00 p.m.

New Business: Savannah will continue as Treasurer. Nicole updated the board on the status of the Librarian laptop and Kellie made a motion to use the \$600 funds from the former Friends of the Library group to purchase a new laptop with the remainder paid from the Town of Langford budget. Jodi seconded the motion.

Librarian's Report: Summer Reading had 45 children sign up with an average of 22 in attendance each week, so far. Circulation has had 1,057 books checked out so far this year, in comparison to 1,500 total in 2019.

Discussion was held regarding several programs, including: the Community Assessment, Scan Day, Bingo, STEAM After-School Program, Resume and Cover Letter program and changing the day of Mother Goose Story Time. It was decided to have the Community Assessment available on a table at the Summer Fest along with a poster board advertising all of the resources the SD State Library pays for us to have access to, as well as put it up as packets in the post office and have the online version of it shared on social media and an ad in the paper, with the possibilities of having it out at Damar C-Store and other locations around town. It was decided to spread the word regarding a Scan Day (scanning documents, pictures, etc. for people) and Resume and Cover Letter Assistance (on as needed basis) and see if there is interest. Nicole will proceed with advertising and implementing Bingo as it used to be when held by the Senior Citizens, every third Wednesday at 2:00 p.m. Nicole will also start a STEAM after-school program from 3:45-4:45 p.m. once a month. Jodi made a motion to move Mother Goose Story Time from Tuesdays to Wednesdays to allow the preschool kids to be able to attend. Kellie seconded this motion. Jodi made a motion to change our meetings to every other month and Kellie seconded this motion. The next meeting will be on September 7, 2021 at 4:00 p.m. and not in October as previously scheduled.

The meeting was adjourned at 4:55pm by the President.