

**UNAPPROVED MEETING MINUTES**  
**Langford Board of Trustees**  
**Tuesday, January 14, 2025 | 5:00PM (CST)**

The Langford Board of Trustees met in regular session on Tuesday, January 14, 2025, at the Langford Community Center. Board President Orrie Jesz called the meeting to order at 5:07PM (CST) with the following in attendance: Trustees Chad Hardy and Matt Fries, Finance Officer Kaitlin Stiegelmeier, Utility Manager Sean Kramer, and Assistant Utility Manager Mitchell Wieser.

**PUBLIC COMMENT**

No public comment.

**FINANCE OFFICE REPORT**

Hardy motioned (2025-001) to approve December regular meeting minutes; seconded by Fries; motion carried.

Fries motioned (2025-002) to approve expenditures; seconded by Hardy; motion carried. *[See attachment – Exhibit A | Expenditure Summary.]*

Hardy motioned (2025-003) to approve financial report; seconded by Fries; motion carried.

**MAINTENANCE DEPARTMENT REPORT**

Hardy motioned (2025-004) to approve purchase of the following attachment for the yellow dump-truck: Truck Box Shaker for approximately \$900.00; seconded by Fries; motion carried.

Hardy motioned (2025-005) to approve purchase of front pins for the Skid Steer; seconded by Fries; motion carried.

Utility Manager Kramer noted an electric-grid grant recently opened, so he will continue to follow-up on the terms and conditions to see if Langford could utilize this grant.

**NEW BUSINESS**

The Board discussed an advertising opportunity with South Dakota Magazine. Upon reviewing the advertising rates, which range from \$275.00 – \$3,570.00, it was ultimately decided not to pursue any advertisements at this moment.

The Board also discussed the options for a cell phone booster, as the reception in Langford has been inconsistent. Board President Jesz advised this was looked into in previous years and there were not any options that would benefit the Town.

Hardy motioned (2025-006) to approve and designate The Marshall County Journal as the official newspaper; seconded by Fries; motion carried.

Hardy motioned (2025-007) to approve and designate Dacotah Bank as the official depository; seconded by Fries; motion carried.

Hardy motioned (2025-008) to approve the following Board of Trustees rates declared for 2025: Board President \$150.00 per session; Trustee \$125.00 per session; seconded by Fries; motion carried.

Hardy motioned (2025-009) to approve the following employee rates declared for 2025: Finance Officer Kaitlin Stiegelmeier \$23.00 per hour; Utility Manager Sean Kramer \$25.25 per hour; Assistant Utility Manager Mitchell Wieser \$23.75 per hour; Librarian Nicole Hoines \$16.50 per hour. All 2024 payroll figures will be published throughout the year and will include the following: Employee net wages including bonus', contributions to SD Retirement, contributions to SD Supplemental Retirement, insurance premiums to Health Pool of SD, Delta Dental, & VSP, and 941 tax payments to EFTPS; seconded by Fries; motion carried.

Hardy motioned (2025-010) to approve and establish the municipal election date as April 8, 2025; seconded by Fries; motion carried.

### **OLD BUSINESS**

The Board discussed township rates again, but no motions were made. It was decided the Town will host a special meeting in February with the intent of discussing fire department funds and annual contributions from the Townships and Town. Finance Officer Stiegelmeier will mail an invitation letter to each township that pays annual dues to the fire department.

### **EXECUTIVE SESSION**

No executive session.

There being no further business, Jesz motioned (2025-011) to adjourn the meeting at 7:22PM; seconded by Hardy; motion carried.

The next regular session of the Langford Board of Trustees is scheduled for Tuesday, February 11, 2025, at 5:00PM in the Langford Community Center. The next special session of the Langford Board of Trustees is scheduled for Wednesday, February 19, 2025, at 6:00PM in the Langford Community Center.

ATTEST: Orrie Jesz | Board President, and  
Kaitlin Stiegelmeier | Finance Officer

Published once at an approximate cost of \$ TBD .

**Exhibit A | Expenditure Summary.****Pages 3-5****Expenditures – December Payroll:**

President & Board	\$369.41
Finance Officer	\$723.58
Streets	\$1,363.22
Sanitation	\$1,118.21
Library	\$957.85
Water	\$2,043.80
Electric	\$2,129.80
Sewer	\$2,043.94

**Expenditures – Paid in Vacation:**

Agtegra Cooperative	\$150.00	Security Deposit Refund
Brandon or Kellie Alberts	\$150.00	Security Deposit Refund
Stephanie Alberts	\$150.00	Security Deposit Refund
Deloris Archambeau	\$150.00	Security Deposit Refund
Wayne Ash	\$150.00	Security Deposit Refund
Timothy or Courtney Beran	\$150.00	Security Deposit Refund
Berkshire Industries LLC	\$200.00	Security Deposit Refund
Dave Bosmoe	\$200.00	Security Deposit Refund
Deloris Bruns	\$150.00	Security Deposit Refund
Rennan Bruns	\$200.00	Internship Bonus
Erin Burgett	\$200.00	Security Deposit Refund
Larry Cole	\$150.00	Security Deposit Refund
County Line Seed, Inc.	\$150.00	Security Deposit Refund
Russell Crosby	\$200.00	Security Deposit Refund
Arlene Dahl	\$150.00	Security Deposit Refund
Casey or Rebecca Darling	\$150.00	Security Deposit Refund
Jordan Deutsch	\$150.00	Security Deposit Refund
Brenda Erickson	\$200.00	Security Deposit Refund
Dustin Erickson	\$150.00	Security Deposit Refund
Stephanie Fix	\$200.00	Security Deposit Refund
Robert or Jane Foote	\$150.00	Security Deposit Refund
JJ or Mindy Glines	\$150.00	Security Deposit Refund
Terri Glodrey	\$150.00	Security Deposit Refund
Terri Glodrey	\$150.00	Security Deposit Refund
Terri Glodrey	\$200.00	Security Deposit Refund
Bonnie Guy	\$150.00	Security Deposit Refund
Carla Hardy	\$200.00	Security Deposit Refund
Carla Hardy	\$150.00	Security Deposit Refund
Tina Hardy	\$200.00	Security Deposit Refund
Troy Heim	\$200.00	Security Deposit Refund
Derrick Hoines	\$150.00	Security Deposit Refund
Tory Hoines	\$200.00	Security Deposit Refund
Kevin Holler	\$200.00	Security Deposit Refund
Zach or Robin Holler	\$200.00	Security Deposit Refund
Jordan Hupke	\$150.00	Security Deposit Refund
Stephanie Jahnig	\$200.00	Security Deposit Refund
Gary or Martha Jandahl	\$150.00	Security Deposit Refund
Tate or Kourtney Jensen	\$200.00	Security Deposit Refund
Jensen Territory, LLC	\$200.00	Security Deposit Refund

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Trey Jensen	\$200.00	Security Deposit Refund
Orrie or Sarah Jesz	\$150.00	Security Deposit Refund
Krik Johnson	\$200.00	Security Deposit Refund
Dulcie Jones	\$200.00	Security Deposit Refund
Basil or Kelly Knebel	\$200.00	Security Deposit Refund
KSP Farms, Inc.	\$150.00	Security Deposit Refund
Lori Larsen	\$200.00	Security Deposit Refund
Kevin Larson	\$200.00	Security Deposit Refund
Diane Lewandowski	\$150.00	Security Deposit Refund
Leonard Likness	\$150.00	Security Deposit Refund
Jane Long	\$200.00	Security Deposit Refund
Rocky or Emily Marlow	\$200.00	Security Deposit Refund
Greg or Deb Moller	\$200.00	Security Deposit Refund
Steve or Vicky Nierenhausen	\$150.00	Security Deposit Refund
Robert or Roberta Ogren	\$150.00	Security Deposit Refund
Collin or Radmila Olson	\$200.00	Security Deposit Refund
Taylor or Savannah Person	\$150.00	Security Deposit Refund
Pratt Housing, LLC	\$150.00	Security Deposit Refund
Win Pulfrey	\$150.00	Security Deposit Refund
Punt 4, LLC	\$200.00	Security Deposit Refund
Orlin or Amy Punt	\$150.00	Security Deposit Refund
Richard Kenneth Rauch III	\$200.00	Security Deposit Refund
Remedy Entertainment, LLC	\$200.00	Security Deposit Refund
Andrea Ronshaugen	\$200.00	Security Deposit Refund
Patrick Saylor	\$150.00	Security Deposit Refund
Tim or Shari Schock	\$150.00	Security Deposit Refund
Marlene Sell	\$200.00	Security Deposit Refund
Teresa Severson	\$200.00	Security Deposit Refund
Scott Smith	\$150.00	Security Deposit Refund
Tim or Mary Smith	\$150.00	Security Deposit Refund
Adam or Kayla Suther	\$150.00	Security Deposit Refund
Sam or Rebekah Swanson	\$200.00	Security Deposit Refund
Keith or Melody Swearingen	\$150.00	Security Deposit Refund
Robert Wagner	\$150.00	Security Deposit Refund
Ron Wegleitner	\$150.00	Security Deposit Refund
Dillon West	\$150.00	Security Deposit Refund
Dillon West	\$200.00	Security Deposit Refund
Matt or Amanda West	\$150.00	Security Deposit Refund
Todd Widener	\$200.00	Security Deposit Refund
Mitchell Wieser	\$200.00	Security Deposit Refund
James or Susan Wigdahl	\$200.00	Security Deposit Refund
Sean Kramer	\$474.92	Bonus
Nicole Hoines	\$184.70	Bonus
Kaitlin Stiegelmeier	\$474.93	Bonus
Mitchell Wieser	\$474.93	Bonus
Donald Wieser	\$230.87	Bonus
SD Retirement	\$198.00	Retirement Contribution
EFTPS	\$321.30	Tax
Thornton Flooring	\$1,871.22	Quote #EHBO8N6X7R
MMUA	\$2,224.50	Inv #64449
Steel Werx, LLC	\$555.00	Inv #2024-6784
Langford Lumber Company, Inc.	\$2,248.77	Ceiling Tiles
MacQueen	\$625.64	Inv #P40869; #P41071

Dakota Supply Group, Inc.	\$1,205.31	Inv #S103953441.002
JGE, dba Bobcat of Aberdeen	\$1,356.03	Inv #54399; #54750
Macksteel Warehouse, Inc.	\$765.38	Inv #PSI031434
Elan Financial Services – Credit Card	\$1,205.92	Year-end Purchases
Performance Press	\$2,177.50	Inv #INV002272
Dacotah Bank	\$1.80	Service Charge
Kinetic Leasing	\$45,500.00	Final Street Payment

**Expenditures – January:**

BDM Rural Water System, Inc.	\$2,005.05	Water Purchased
Elan Financial Services – Credit Card	\$2,248.08	Monthly Statement
CDJ Electric, Plumbing, & Heating, Inc.	\$385.39	Inv #0667
Dakota Fluid Power, Inc.	\$462.68	Inv #7289816
Dakota Waste Solutions, LLC	\$4,458.33	Inv #134151
DaMar Farmer's Elevator	\$374.98	Monthly Statement
Heartland	\$10,510.75	Power Purchased
Irby	\$583.60	Inv #S014136441.001
Jensen Auto Service	\$260.99	Inv #23083
Langford Lumber Company, Inc.	\$351.72	Monthly Statement
Mac's Hardware	\$529.58	Inv #I35166/1
Marco Technologies, LLC	\$132.86	Inv #38233601
Marshall Co. Journal	\$400.34	Publications
McLeod's Printing Company, Inc.	\$34.59	Inv #81265
Meyer Hardware Hank	\$30.55	Inv #32168
Milbank Winwater Works, Co.	\$373.96	Inv #194129-01
NAPA Auto Parts	\$140.31	Monthly Statement
OnTheClock.com, LLC	\$14.00	Employee Timecard
South Dakota 811	\$16.80	Inv #SD24-04045
State of South Dakota	\$30.00	Inv #10618970
SD Dept. of Revenue	\$1,419.06	Sales Tax: Dec. 2024
SDMEA	\$335.00	Annual Dues: 2025
Stan Houston Equipment Co, Inc.	\$157.98	Inv #2579037
Town of Langford	\$2,172.24	Utilities
Rural Development of S.D.	\$2,776.00	Sewer Loan Payment
United States Postal Service	\$185.00	Postage
Venture Communications Coop.	\$350.49	Inv #12661011
Venture Communications Coop.	\$140.94	Inv #12660564
WAPA	\$4,781.17	Inv #BFPB001271224
Corporate Trust, TFM	\$679.90	Water Loan #2
Corporate Trust, TFM	\$3,276.08	Water Loan #1