

**UNAPPROVED MEETING MINUTES**  
**Langford Board of Trustees**  
**Tuesday, March 11, 2025 | 5:00PM (CST)**

The Langford Board of Trustees met in regular session on Tuesday, March 11, 2025, at the Langford Community Center. Board President Orrie Jesz called the meeting to order at 5:03PM (CST) with the following in attendance: Trustees Chad Hardy and Matt Fries, Finance Officer Kaitlin Stiegelmeier, Utility Manager Sean Kramer, Assistant Utility Manager Mitchell Wieser, Library Trustees Kayla Suther & Kellie Alberts, and Langford School Board President Jenn Gustafson. Kayla Suther, Kellie Alberts, and Jenn Gustafson exited the meeting at 5:40PM.

**PUBLIC COMMENT** – No public comment.

**LANGFORD PUBLIC LIBRARY**

The Town Board, Library Trustees Suther & Alberts, and School President Gustafson discussed the probability of the Town Library merging with the School Library. It was deemed this was not an economical decision at this time. President Jesz expressed in the future he'd like to see the elementary students participate with the monthly bingo program, which was previously hosted by the Town Library. Trustee Hardy also asked if the Town could utilize the school's gym during the Summer Reading Program (weather dependent). President Gustafson advised she would take both ideas back to the School Board and discuss further with them. The idea of merging Langford's Town Library with Britton's City Library was also discussed. A couple of concerns arose from this idea, such as: removing a local job from the community, the ownership of the Langford Library's current property such as books, computers, etc., and the Langford Library no longer operating under Langford's EIN number. It was ultimately decided to advertise for a part-time librarian position and access the local interest, then move forward from that. Jesz motioned (2025-028) to advertise for a part-time librarian position; seconded by Hardy; motion carried.

**EXECUTIVE SESSION** – No executive session.

**FINANCE OFFICE REPORT**

Hardy motioned (2025-029) to approve the following meeting minutes: February 11, 13, 19, 2025; seconded by Fries; motion carried.

Jesz motioned (2025-030) to approve expenditures; seconded by Fries; motion carried.

Jesz motioned (2025-031) to approve financial report; seconded by Fries; motion carried.

Along with the standard financial report, Finance Officer Stiegelmeier also noted the following: 1) law invoice, which is payable to the Marshall County Auditor, increased by \$2,228.00 quarterly, and 2) the Town no longer has access to the Langford Public Library Facebook page. Stiegelmeier did request access to it, but that was not successful. The Board okayed for library content to be posted on the Town of Langford Facebook page and there will not be a new Library page opened as of right now.

**MAINTENANCE DEPARTMENT REPORT**

Utility Manager Kramer noted the water leak of 10 gallons/minute was located at a residence; the renovations to the Community Center will be completed by middle of next week (approx. March 19); and CDJ Electric of Britton is coming to connect electricity back in the Community Center tomorrow, March 12th.

## **NEW BUSINESS**

Jesz motioned (2025-030) to approve relocating the Finance Office from the Fire Hall into the Community Center; seconded by Hardy; motion carried.

Jesz motioned (2025-031) to approve quote from Langford Lumber Company for purchase of ceiling tiles for the Langford Library; seconded by Fries; motion carried.

Jesz motioned (2025-032) to approve a monetary donation to the Britton Shrine Club for the 2025 Shrine Circus in Aberdeen; seconded by Fries; motion carried.

Jesz motioned (2025-033) to approve both temporary liquor & malt beverage licenses to Lake Region Pheasant Restoration at the Legion Hall on April 5, 2025; seconded by Fries; motion carried.

Hardy motioned (2025-034) to approve the 2024 Drinking Water Report; seconded by Fries; motion carried.

## **OLD BUSINESS**

Township rates were tabled for the April meeting. The Town Board, Townships, & Fire Department have another meeting on Tuesday, March 25, at 7:00PM in the Community Center. They will be discussing the proposed rate increase for the calendar year 2025.

Hardy motioned (2025-035) to approve the following purchases & contracted work on the streets that is required before the large, chip-seal project begins: 1) Oil & sand from Serocki Excavating, 2) Millings from Webster Scale, and 3) Contractor labor by Highway Improvements. The cost of these items will not exceed \$22,500.00.; seconded by Fries; motion carried.

The Board reviewed two quotes for security cameras; OnSight Security Systems of Mitchell was \$8,425.90 and Comm Tech of Aberdeen was \$2,510.90. The Board opted to not accept any of the proposed quotes and will shop online for cameras.

**CORRESPONDENCE** – Stiegelmeier passed around two (2) SDML Catalogs & Township Catalog.

**EXECUTIVE SESSION** – No executive session.

There being no further business, Jesz motioned (2025-036) to adjourn the meeting at 7:40PM; seconded by Hardy; motion carried.

The next special session of the Langford Board of Trustees is scheduled for Tuesday, March 25, 2025, at 7:00PM in the Langford Community Center. The next regular session of the Langford Board of Trustees is scheduled for Tuesday, April 8, 2025, at 5:00PM in the Langford Community Center.

ATTEST:     Orrie Jesz | Board President, and  
                 Kaitlin Stiegelmeier | Finance Officer

Published once at an approximate cost of \$ TBD.

## Exhibit A | Expenditure Summary.

### **Expenditures – February Payroll:**

President & Board	\$369.39
Finance Officer	\$867.70
Streets	\$1,718.22
Sanitation	\$862.42
Library	\$846.30
Water	\$2,308.91
Electric	\$3,000.92
Sewer	\$2,418.95

### **Expenditures – Paid in Vacation:**

DaMar Farmer's Elevator	\$978.99	Monthly Statement: 1/31/2025
SD Dept. of Revenue	\$2,589.28	Monthly Sales Tax: January 2025
Venture Communications	\$331.16	Phone/Internet/Fax – Town
Venture Communications	\$151.76	Phone/Internet/Fax – Library
SD Dept. of Labor	\$25.00	Filing Late Fee
DaMar Farmer's Elevator	\$1,402.44	Propane

### **Expenditures – March:**

BDM Rural Water System, Inc.	\$1,949.75	Monthly Statement: 2/26/2025
Bluestem Welding, LLC	\$360.00	Inv #INV-0237
Elan Financial Services – Credit Card	\$1,853.62	Monthly Statement: 3/4/2025
Dakota Waste Solutions, LLC	\$4,458.33	Inv #135389
DaMar Farmer's Elevator	\$761.96	Monthly Statement: 2/28/2025
Heartland	\$12,113.73	Power Purchased
Irby	\$1,354.60	Monthly Statement: 2/28/2025
JGE, Inc.	\$592.71	Inv #60404; #60636
Marco Technologies, LLC	\$132.86	Inv #38678779
Marshall Co. Auditor	\$15,260.00	Law Invoice: 1Q25
OnTheClock.com, LLC	\$21.00	Employee Timecard
Resco	\$461.49	Inv #3062411
Running Supply, Inc.	\$180.33	Monthly Statement: 2/28/2025
SD Dept. of Revenue	\$2,053.27	Sales Tax: February 2025
SD Association of Rural Water	\$410.00	Inv #18783
SD Public Assurance Alliance	\$23,769.07	Inv #31210-4221
Stan Houston Equipment Co, Inc.	\$81.49	Inv #2601291, 2601292, 2601293
Town of Langford	\$1,881.36	Statement: 2/21/2025
Rural Development of S.D.	\$2,776.00	Sewer Loan Payment
United States Postal Service	\$185.00	Postage
WAPA	\$5,546.10	Inv #BFPB001270225