

**UNAPPROVED MEETING MINUTES**  
**Langford Board of Trustees**  
**Tuesday, September 9, 2025 – 5:00PM (CST)**

The Langford Board of Trustees met in regular session on Tuesday, September 9, 2025, at the Langford Community Center. Board President Orrie Jesz called the meeting to order at 4:58PM (CST) with the following in attendance: Trustees Chad Hardy and Matt Fries, Utility Manager Sean Kramer, and Finance Officer Kaitlin Stiegelmeier. Absent: Assistant Utility Manager Mitchell Wieser.

**PUBLIC COMMENT** – No public comment.

**FINANCE OFFICE REPORT**

Hardy motioned (2025-091) to approve the financial report, previous month meeting minutes, and expenditures; seconded by Fries; motion carried. *[See attachment: Exhibit A – Expenditure Summary.]*

The following information was also noted, but no action was taken: MMUA's price increase effective 2026, postage rate increase from \$0.73 to \$0.78, and noted preparation of the 2026 budget is underway & reminded the Board and Employees if there are any special projects that need to be accounted for it needs to be reported to the Finance Office as soon as possible.

**MAINTENANCE REPORT**

Kramer noted the following, but no motions were made: the tree chipper that was rented from Sunbelt Rentals in Fargo was returned on September 9<sup>th</sup>; employees will be painting parking lines on Main Street now that the street project is completed; there is a surplus of chips left over from the street project – the Board will work on finalizing a price for these chips, then they will be available to the public for purchasing.

**NEW BUSINESS**

Hardy motioned (2025-092) to approve building permits for Andrea Ronshaugen, Monte & Dawn Nipp, and Carla Hardy; seconded by Fries; motion carried.

Jesz motioned (2025-093) to approve the discontinuance of renting the Community Room indefinitely, due to the museum items being displayed; seconded by Fries; motion carried.

Fries motioned (2025-094) to approve financing the street chip seal project with Dacotah Bank; seconded by Jesz; motion carried. Banker Planteen is currently working on finalizing the loan documents.

The Board discussed past due utility accounts. The Board advised Stiegelmeier to advise all accounts must be paid by Friday, September 19, otherwise services will be disconnected by Monday, September 22.

**OLD BUSINESS**

Hardy motioned (2025-095) to approve removal of a tree located on Market Street to be removed by the property owner no later than November 3, 2025; seconded by Fries; motion carried.

**CORRESPONDENCE** – No correspondence.

**EXECUTIVE SESSION** – No executive session.

There being no further business, Jesz motioned (2025-096) to adjourn the meeting at 6:52PM; seconded by Hardy; motion carried.

The next regular session of the Langford Board of Trustees is scheduled for Wednesday, October 15, 2025, at 5:00PM in the Langford Community Center.

ATTEST:     Orrie Jesz, Board President, and  
              Kaitlin Stiegelmeier, Finance Officer

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## Exhibit A – Expenditure Summary

### Expenditures – August Payroll:

President & Board	\$546.33
Finance Officer	\$718.43
Streets	\$1,845.97
Sanitation	\$918.56
Park & Rec.	\$919.38
Library	\$1,061.39
Water	\$2,316.72
Electric	\$2,607.40
Sewer	\$2,316.87

### Expenditures – Paid in Vacation:

Venture Communications	\$137.38
Venture Communications	\$329.63
USPS	\$15.20
SD DOR – Sales Tax	\$2,088.54
Langford Volunteer Fire Department	\$31,209.02

### Expenditures – September:

3E Generator Shop	\$475.00	Inv #932916-00
BDM Rural Water System, Inc.	\$2,562.00	Water Purchased
JGE, Inc.	\$660.70	Inv #01-3657
Elan Financial Services – Credit Card	\$480.29	Statement: 9/3/2025
Dakota Pump & Control, Inc.	\$1,222.45	Inv #50747
Dakota Waste Solutions, LLC	\$4,458.33	Inv #139281
DaMar Farmer's Elevator	\$909.08	Statement: 8/31/2025
DaMar Farmer's Elevator	\$134.12	Inv #42433
FS3, Inc.	\$528.89	Inv #95837
Grand Slam Computers, Inc.	\$245.00	Inv #13943
Greg Johnson Construction, Inc.	\$125.00	Inv #11926
Heartland	\$10,326.75	Power Purchased
Kayleen Hermans	\$140.27	Acct #311.05 – Sec Deposit
Irby	\$477.97	Statement: 8/31/2025
Jensen Auto Service	\$243.90	Inv #23414
Sean Kramer	\$150.00	Reim for Welding Table
Langford Volunteer Fire Dept.	\$30,240.00	2025 Township Dues
Langford Lumber Company, Inc.	\$945.93	Statement: 8/26/2025
Marco Technologies, LLC	\$146.26	Inv #40036425
Marco Technologies, LLC	\$138.26	Inv #39798729
Marshall Co. Journal	\$110.97	Statement #2800
Midwest Pest Control	\$124.00	Inv #10301
Omni-Pro Software, Inc.	\$3,388.00	Inv #2759
OnTheClock.com, LLC	\$25.00	Employee Timecard
Resco	\$2,904.68	Inv #3084632
Resco	\$136.50	Inv #3084199
State of South Dakota – Health Lab	\$208.00	Inv #10622555
SD Dept. of Revenue	\$1,933.37	Sales Tax: August 2025
Stark Portables	\$657.00	Inv #0505
Town of Langford	\$59.73	Acct #311.05 – Sec Deposit
Town of Langford	\$2,547.76	Gov Bldg Utilities
Rural Development of S.D.	\$2,776.00	Sewer Loan
United States Postal Service	\$202.75	Postage
WAPA	\$6,718.65	Power Purchased