

UNAPPROVED MEETING MINUTES
Langford Board of Trustees
Tuesday, November 11, 2025 – 5:00PM (CST)

The Langford Board of Trustees met in regular session on Tuesday, November 11, 2025, at the Langford Community Center. Board President Orrie Jesz called the meeting to order at 5:02PM (CST) with the following in attendance: Trustees Chad Hardy and Matt Fries, Finance Officer Kaitlin Stiegelmeier, Utility Manager Sean Kramer, and Assistant Utility Manager Mitchell Wieser.

Sam Swanson entered the meeting at 5:14PM inquiring about electrical service (no water) at a lot he purchased in Town. Kramer and Wieser advised this will work; Swanson will contact the Maintenance Department when he's ready for services to be turned on. Swanson exited the meeting at 5:23PM.

PUBLIC COMMENT – No public comment.

FINANCE OFFICE REPORT

Hardy motioned (2025-110) to approve financial report, previous month meeting minutes, and expenditures; seconded by Fries; motion carried.

MAINTENANCE REPORT

Kramer advised they exercised some water valves and they'll be attending the Heartland Winter Conference later this week. Also, the Langford Fire Department is entertaining the idea of selling their Ford F-550 pickup in calendar year 2026 and wondered if the Town would be interested in purchasing it. If the Town purchased, we would more than likely sell the 1992 Ford F-150 pickup. The Board stated this could be an option and will reevaluate in 2026.

Hardy motioned (2025-111) to approve purchasing a gravity box from Sean Kramer for \$75.00; seconded by Jesz; motion carried. This box will be used to replicate a "rock box", which can be used while setting electrical poles. The Maintenance Department will need to purchase two tubes so they can move the box with pallet forks, but they have enough steel at their shop to complete the rest of the project.

NEW BUSINESS

Jesz proposed the idea of establishing a mandatory debriefing protocol for the Langford Fire Department when they've dealt with a death on any fire call. He would like the first debriefing to be completed within 12-hours of the event, followed by a second debriefing session. Jesz stated he'd like the first debriefing to be in a group setting, while the second debriefing would be an individual setting. Fire Department members Kramer and Wieser advised they will present this idea at their next meeting and determine if this is something the Fire Department would like to establish.

Fries motioned (2025-112) to approve one (1) building permit for Punt 4, LLC; seconded by Hardy; motion carried.

OLD BUSINESS

Hardy motioned (2025-113) to approve hiring Dakota Tree Company, LLC, of Aberdeen for \$1,800.00 to remove, clean-up, and stump grind a hazardous tree on Market Street, which will be billed to the property owner upon completion of the work; seconded by Fries; motion carried.

Hardy motioned (2025-114) to approve the 2026 renewal with South Dakota Health Pool (single-employee rate will increase from \$1,006.71 per month to \$1,087.25 per month); seconded by Fries; motion carried.

Hardy motioned (2025-115) to approve the second reading of Ordinance #2025-02 – 2026 Appropriations, No. 138; seconded by Fries; motion carried.

Hardy motioned (2025-116) to approve the second reading of Ordinance #2025-03 – Supplemental Appropriations; seconded by Fries; motion carried.

CORRESPONDENCE – Multiple catalogs provided to the Board, along with a thank-you note from the Langford Music Boosters Carnival.

EXECUTIVE SESSION – No executive session.

There being no further business, Jesz motioned (2025-117) to adjourn the meeting at 9:04PM; seconded by Hardy; motion carried.

The next regular session of the Langford Board of Trustees is scheduled for Monday, December 8, 2025, at 5:00PM in the Langford Community Center.

ATTEST: Orrie Jesz, Board President, and
 Kaitlin Stiegelmeier, Finance Officer

Published once at an approximate cost of \$ TBD.

Exhibit A – Expenditure Summary

Expenditures – October Payroll:

President & Board	\$369.41
Finance Officer	\$710.58
Streets	\$1,541.97
Sanitation	\$742.18
Library	\$874.10
Water	\$2,025.77
Electric	\$2,295.55
Sewer	\$2,025.78

Expenditures – November:

BDM Rural Water System, Inc.	\$2,076.15	Water Purchased
Elan Financial Services – Credit Card	\$2,862.18	Statement: 11/4/2025
Dakota Fluid Power, Inc.	\$61.17	Inv #7395590
Dakota Pump & Control, Inc.	\$932.65	Inv #50971
Dakota Waste Solutions, LLC	\$4,458.33	Inv #140605
DaMar Farmer's Elevator	\$230.25	Monthly Statement: 10/31/2025
Dakota Supply Group	\$220.98	Inv #S105149508.001
Eide Bailly, LLP	\$6,300.00	Inv #EI01946023
Grand Slam Computers, Inc.	\$425.00	Inv #14011
Grand Slam Computers, Inc.	\$210.00	Inv #14032
Hawkins, Inc.	\$105.63	Inv #7250305
Heartland	\$5,047.04	Power Purchased
Irby	\$50.00	Inv #S014383811.001
Jensen Auto Service	\$50.00	Inv #23620
Langford Lumber Company, Inc.	\$1,494.69	Monthly Statement: 10/29/2025
Marco Technologies, LLC	\$142.26	Inv #40479757
Marshall Co. Auditor	\$15,260.00	Law Invoice: 4Q25
Marshall Co. Journal	\$53.34	Statement #3198
OnTheClock.com, LLC	\$25.00	Employee Timeclock
Running Supply, Inc.	\$243.94	Inv #9600439
South Dakota 811	\$12.60	Inv #SD25-02945
State of South Dakota – Health Lab	\$346.00	Inv #10623489
SD Dept. of Revenue	\$2,431.84	Sales Tax: October 2025
SDML Workers Compensation Fund	\$4,384.00	Inv #27794
Town of Langford	\$17,000.00	Capital Outlay for Shop Building
Town of Langford	\$2,119.23	Utilities
Rural Development of S.D.	\$2,776.00	Sewer Loan Payment
United States Postal Service	\$202.75	Postage
WAPA	\$6,841.30	Inv #BFPB001271025