

Langford Library Board of Trustees
1st Quarter Meeting
April 5, 2013

The First Quarter meeting of the Langford Public Library Board of Trustees was held April 5, 2013. Those Present were: Jean Likness, Shelly Swanson, Carol Liknes, Melody Swearingen and Yvonne Olson.

Due to the absence of President Phyllis Osness Librarian Yvonne Olson called the meeting to order.

The Minutes of the January meeting were read. Carol made a motion to accept the minutes as read and Jean seconded the motion.

Treasurer's report was given by Jean. We have a total of \$2,567.58 in our treasury.

Old Business: We discussed getting a credit card for the librarian. This will be taken care of shortly.

Accreditation – our library will not be able to be accredited unless the librarian attends a weeklong school in Aberdeen. Yvonne will try and get everything done to apply for accreditation and maybe the next librarian will be able to attend this school.

Financial Reports – Jean will begin filling out a sheet for the treasurer's report and bringing in receipts to be copied so that we are able to keep better records in the accession book.

Committee to help pick out books was discussed and members of the Trustees are encouraged to give Jean the names of books they would like to see in the library and the librarian will continue to give Jean the names of books requested by the patrons.

New Business: Adopting by-laws – A group of by-laws, which were drawn up by the librarian, were presented to the Trustees for adoption. We were unable to find any existing by-laws for the trustees so needed to draw up a new set. Jean made a motion and Shelly seconded it that the by-laws be accepted as written. A copy of these by-laws is attached to these minutes.

Trustees to be appointed to terms – the following trustees were appointed to the following terms: Carol Liknes and Melody Swearingen appointed to one year term – term ending in 2014.

Jennifer Hermes and Shelly Swanson appointed to two-year term – term ending in 2015. Jean Likness and Phyllis Osness to a three-year term – term ending in 2016.

Election of President and Vice-President – Phyllis Osness was elected to be President and Carol Liknes will be Vice-President. Jean Liknes was appointed to the office of Treasurer.

Scheduling time and date for future meetings was discussed and it was decided that meetings for this year will be the first Friday of each quarter at 10:00 am – that is the first Friday in January, April, July, and October.

The Annual report has been submitted to the State Library and was approved.

One Book SD was discussed and everyone agreed to go ahead with it. The librarian will discuss it with book club members and will then try to get Rod Evans to be the moderator. Jean will send in the application after a decision is made when to hold the event.

Yvonne announced that National Library Week is April 14 – 20. Some discussion was held but there was no decision made to do anything to commemorate that week.

The meeting was adjourned.