

UNAPPROVED MEETING MINUTES
Langford Board of Trustees
Tuesday, May 12, 2026 – 5:00PM (CST)

The Langford Board of Trustees met in regular session on Tuesday, May 12, 2026, at the Langford Finance Office. Board President Orrie Jesz called the meeting to order at 5:04PM (CST) with the following in attendance: Trustees Chad Hardy and Matthew Fries, Finance Officer Kaitlin Stiegelmeier, Utility Manager Sean Kramer, and Assistant Utility Manager Mitchell Wieser. Casey Crabtree from Heartland Energy entered the meeting at 5:06PM via telephone, and exited at 5:12PM.

PUBLIC COMMENT – None.

FINANCE OFFICE REPORT

Hardy motioned (2026-034) to approve the financial report, previous month meeting minutes, and expenditures; seconded by Fries; motion carried.

Finance Office Report: Stiegelmeier noted the following: sum of interest earned in Period 4; we received our insurance claim payment for the water tower & inquired how soon we'll spend those funds; the Town received a Drinking Water Excellence award for the 21st consecutive year; two delinquent utility accounts & how to proceed collecting their account balances; hosting a pet clinic in August; the 2025 financial audit is underway with Eide Bailly, LLP; a Board Member is requested to attend the 2026 election canvas meeting in Britton; and per the Department of Justice our website is required to be ADA Compliant – we have until April 26, 2028, to comply. The Board opted to not host a pet clinic this year due to low numbers at the prior clinic, but all pets tags will need to be renewed for another 2-year term in August at the finance office to avoid penalties.

MAINTENANCE REPORT

Maintenance Report: Kramer discussed the following: a property owner is requesting electricity be added to their lot – the property owner will be billed for parts; potential purchase of a "truck" for the sewer camera; and the PPE grant program for SD Volunteer Fire Departments has opened & the Langford F.D. will be applying.

Hardy motioned (2026-035) to approve purchasing a 55-gallon drum of chemical in the amount of ~\$5,500-\$5,750 for mosquito spraying; seconded by Fries; motion carried. Kramer also noted both sprayers have been calibrated and are ready to operate for this season.

Hardy motioned (2026-036) to approve declaring a crack router as surplus property; seconded by Fries; motion carried.

CDL – Shared Costs: Tabled. No motion taken.

Fries motioned (2026-037) to approve DSG Quote #S105649573 in the amount of ~\$730.00 to purchase electrical supplies & exterior lighting to the picnic shelter in the Park of the Pines, and to hire an electrician to perform the labor; seconded by Hardy; motion carried.

Park of the Pines – Playground Equipment: The climbing dome at the Park of the Pines has been removed as it was broken. The wooden play equipment (train, tractor, & pickup) is also breaking and will have to be removed at some point. The Town is looking to replace the tractor with an old, real tractor that children can play on. Kramer is going to see if Meyer's Tractor Salvage in Aberdeen would have something they'd donate. No motion taken.

NEW BUSINESS

Hardy motioned (2026-038) to approve Building Permit #2026-002 for Amy Punt and #2026-003 for Diane Lewandowski/Todd Wenz; seconded by Fries; motion carried.

Hardy motioned (2026-039) to approve Bounce Around & Find Out quote in the amount of \$1,875.00 for five (5) inflatables during Summer Fest; seconded by Fries; motion carried.

Hardy motioned (2026-040) to transfer Restricted Funds in the amount of \$58,955.78 from the General Fund to SD FIT; seconded by Fries; motion carried.

Jesz motioned (2026-041) to approve purchasing five (5) trees from the Marshall County Conservation District; seconded by Hardy; motion carried.

Jesz motioned (2026-042) to approve 911 addresses that had discrepancies when compared to the County's records; seconded by Hardy; motion carried. Stiegelmeier will notify the County regarding what the correct address is, & the County will handle the corrections from there.

Hardy motioned (2026-043) to approve the first reading of *Ordinance #2026-01 – Supplemental Appropriations*; seconded by Fries; motion carried.

Light Poles on Main Street: A resident requested we paint the street light poles on Main Street. The Town will obtain quotes & discuss at June's meeting. No motion taken.

OLD BUSINESS

Substation Project: Kramer ordered one regulator, 3 of the 4 electrical poles have been set, and Roger from MMUA will be here after Memorial Day to assist with hanging electrical power lines.

Hardy motioned (2026-044) to approve four (4) *Electric Line Right-of-Way Easement* agreements between the Town of Langford and three residents; seconded by Fries; motion carried. Kramer will work on meeting with the residents to obtain signatures.

Hardy motioned (2026-045) to approve purchasing a gas monitor, as previously discussed at April's meeting; seconded by Fries; motion carried. Stiegelmeier advised our grant application through SDML Workers Compensation has been approved, which will reimburse the Town for 50% of the purchase price.

CORRESPONDENCE – Multiple catalogs provided to the Board.

EXECUTIVE SESSION – None.

There being no further business, Jesz motioned (2026-046) to adjourn the meeting at 8:23PM; seconded by Fries; motion carried.

The next special session of the Langford Board of Trustees is scheduled for Tuesday, June 9, 2026, at 4:00PM at the Langford Maintenance Office. The next regular session of the Langford Board of Trustees is scheduled for Tuesday, June 9, 2026, at 5:00PM at the Langford Finance Office.

ATTEST: Orrie Jesz, Board President, and Kaitlin Stiegelmeier, Finance Officer

Published once at an approximate cost of \$ TBD.

Exhibit A – Expenditure Summary

Expenditures – April Payroll:

President & Board	\$646.44
Finance Officer	\$803.57
Streets	\$1,556.52
Sanitation	\$749.92
Library	\$822.64
Water	\$2,059.60
Electric	\$2,384.39
Sewer	\$2,059.68

Expenditures – Paid in Vacation:

Grand Slam Computers	\$367.50	Inv #14210
Langford Lumber Company	\$99.19	Statement: 3/27/2026
Kaitlin Stiegelmeier	\$75.00	Tables x3

Expenditures – April:

BDM Rural Water System, Inc.	\$1,955.00	Statement: 4/27/2026
Credit Card – Elan Financial Services	\$1,583.82	Statement: 5/4/2026
Dakota Waste Solutions, LLC	\$4,458.33	Inv #144258
DaMar Farmer's Elevator	\$722.65	Statement: 4/30/2026
Eide Bailly, LLP	\$6,300.00	Inv #E102068512 (2025 Audit)
Grand Slam Computers, Inc.	\$150.00	Inv #14220
Heartland Energy	\$9,710.22	Power Purchased
Irby	\$166.02	Statement: 4/30/2026
Langford Lumber Company, Inc.	\$1,013.56	Statement: 4/28/2026
Marco Technologies, LLC	\$142.26	Inv #41885907
Marshall Co. Conservation District	\$250.00	Inv #5480
Marshall Co. Auditor	\$14,664.00	Law Invoice – 1Q26
Marshall Co. Journal	\$196.37	Statement #4429
NAPA Auto Parts	\$253.92	Statement: 4/30/2026
Ontheclock.Com, LLC	\$21.00	Employee Timeclock
SD DOH – Health Laboratory	\$386.00	Inv #10626545
SD DOR – Tax Division	\$2,673.11	Sales Tax: April 2026
Spee-Dee Delivery Service, Inc.	\$103.64	Statement: 4/27/2026
T&R Electric Supply Co., Inc.	\$2604.00	Inv #187260
Terex Usa, LLC	\$6,890.62	Inv #7650058
Town of Langford	\$2,111.00	Statement: 4/22/2026
Twin Valley Tire & Community Oil Company	\$208.00	Inv #100273
Rural Development of S.D.	\$2,776.00	Sewer Loan
Venture Communications Coop.	\$330.79	Inv #12875892
Venture Communications Coop.	\$140.09	Inv #12875113
WAPA	\$5,283.00	Inv #BFPB001270426