

MARCH 8, 2010

The Langford Board of Trustees met Monday, March 8, 2010 at 6:00 PM at the City Finance Office. President Sell called the meeting to order with Trustee Palmer and Trustee Helgeson in attendance as well as Blair Healy. Trustee Palmer moved, second by Trustee Helgeson to approve the minutes of the February 10, 2010 meeting. Aye: all. Trustee Palmer moved, second by Trustee Helgeson to approve the finance report as presented by the Finance Officer. Aye: all.

Pat Rauch appeared before the Board that the credit card account be published. She also questioned the need for tools that have been purchased. The accounting will be published next month. Sharon Jones appeared before the Board questioning the election process and averaging utilities. The election process was explained. When only one person successfully files for the position, no election is needed. That person is therefore declared the winner and is given the certification of election and the oath of office is given at the May meeting. When the snow hinders access to the electric and water meters, readings are then averaged. If you want the meter read, the Utility Manager, Blair, needs to be notified and the resident will have to clear access to the meter. The request for job descriptions by the Council was misinterpreted by all. The Council has asked that both the Finance Officer and Utility Manager make out detailed lists pertaining to the duties of the respective jobs with details on contact people for the Town. The Council would also like a written job duties/descriptions broke down into a daily, weekly, monthly, seasonal, etc, timeframes.

Trustee Helgeson moved, second by Trustee Palmer to allow the following claims for payment. Aye: all.

GENERAL

Salary	February	1521.21
First State Bank	Contributions	1079.02
SD Supplemental Retirement	Pre-tax contribution	250.00
Blair Healy	Mileage, meals	33.30
Verizon Wireless	Service	54.10
SD Retirement System	Contributions	545.60
Health Pool of SD	Insurance	458.23
Venture Communications	Service	341.80
Heiman Fire Equipment	Truck equipment	5000.00
DaMar Farmers Elevator	Propane, fuel, gas, oil	2029.56
SD Wheat Growers	Floor dry	7.74
Langford Bugle	Proceeds	39.14
Runnings	Parts	15.25
Jensen Auto	Snowplow tires, alternator	1620.00
Langford Lumber	Doorhandle	4.69

ELECTRIC

Salary	February	1520.46
SDMEA	Registration, seminar	50.00
Northwestern Energy	Transmission fee	368.64
SD State Treasurer	Sales tax	1360.73
Dept of Energy	Kwh purchased	5911.03
Heartland Consumers	Kwh purchased	7740.07

WATER

Salary	February	445.66
Blair Healy	Mileage, meals at seminar	215.50
BDM Rural Water	Min chg, gallons	1161.50
SD Association of Rural Water	Dues, registration fee	440.00

SEWER no expenses incurred

GARBAGE

Salary	February	314.58
B&G Sanitation	Service	2150.00
SD State Treasurer	Sales tax	103.43

Month of February  
Expenses: \$41,052.13  
Receipts: \$47,261.44

The audit is scheduled for March 15. President Sell and Trustee Helgeson reported on the meeting with Gov. Rounds they attended. Blair reported that the surface water permit needs to be renewed, sidewalk grants and assistance from Heartland Consumers, and the need for a self-contained generator for the sewer lift. Trustee Palmer moved, second by Trustee Helgeson to purchase a new cylinder for the snow plow. Aye: all. The cost of repairing the broken one is similar to a new one. Trustee Palmer moved, second by Trustee Helgeson to allow Blair to attend the Street Conference April 14 & 15 and locator school April 27 & 28. The District 1 meeting at Wilmot was discussed. The annual report will be discussed Monday, March 15. Drainage problems will be addressed.

There being no further business to be brought before the Board, Trustee Palmer moved, second by Trustee Helgeson to adjourn. Aye: all. The next meeting of the Board of Trustees will be April 13, 2010 at 6:00 PM at the City Finance Office.

ATTEST: \_\_\_\_\_ PRESIDENT: \_\_\_\_\_  
Dorothy Ask, Finance Officer Todd Sell