

Langford Board of Trustees Meeting
December 8, 2010

The Langford Board of Trustees met Wednesday, December 8, 2010 at the Langford Fire Hall. President Chad Hardy called the meeting to order at 6:03 p.m., with Trustees Orville Helgeson and Todd Sell present. Also in attendance were Utility Manager Blair Healy, Finance Officer Melody Swearingen, Sharon Jones, Mark Nelson, Matt Nelson, Pat Rauch, and Vollie Ann Williams. Leonard Likness and Bruce Harding, representing Swede's Corner, arrived at 6:15 p.m. and departed after discussion regarding liquor license renewals.

The minutes of the November 2nd meeting were reviewed. Motion for approval by Todd Sell; seconded by Orville Helgeson; motion carried.

Finance Officer Melody Swearingen reviewed the financial report. Profit and Loss Reports for November indicated an overall income of \$46,564.22 and expenses of \$119,484.92; total cash and investments equal \$423,665.45. The increase in expense is due to the payment for work done on Hammond Street. Motion for approval by Todd Sell; seconded by Orville Helgeson; motion carried.

Utility Manager Blair Healy reported on the following items:

The sinks in the Library bathroom need to be replaced, along with faucets and pipes. It was agreed that they should be replaced with a similar type.

We will be closing the dump site for the season. It is still available for use, but residents will need to get a key from Chad Hardy or Blair Healy.

There was discussion regarding the Lamberton property. It was decided that we will begin the process of placing a lien against the property in an effort to recover some of the expenses we have incurred.

Trees have been planted in the Park of the Pines. Uncertain of the exact number, Blair reported that 10 to 12 trees (4 to 5 different varieties) were planted. We are still awaiting the invoice. Chad Hardy will contact Danny and Sue Smeins regarding a memorial for Lauren Smeins.

The gravel pile under the water tower should be declared surplus so that we can sell it. Motion for declaring gravel surplus by Orville Helgeson; seconded by Todd Sell; motion carried.

RESOLUTION – SURPLUS GRAVEL. BE IT ORDAINED by the City Council of the Town of Langford that the gravel pile beneath the water tower is hereby declared to be surplus property, and that such resolution is agreed upon and adopted at the City Council Meeting conducted December 8, 2011.

We should consider street repairs for 2011. We did about 9000' of crack sealing in 2007/2008, at a cost of \$.65 per running foot. Main Street, Walnut Street and West Front Street are in need of crack sealing. Hickory Street was chip sealed in 2008, at a cost of \$1.02 per square yard. There are 14 blocks that are due for chip sealing. We will plan to start the bid process for 14 blocks of chip sealing, with an option of 14 blocks of crack sealing as well.

The report from Maquire Iron regarding the water tower and tank within it revealed that there has not been much change since the last examination. There is some blistering on the coating, but it is still functional. The cost to re-coat has increased. Before we spend funds to re-coat, we should consider a new tank.

OLD BUSINESS: Revisions of Ordinance 9-1-3- and 9-1-2 were presented for a second reading and adopted into policy.

Liquor license renewal applications were approved for Swede's Corner and The Legion Hall. A contract was signed by and between The Legion Hall and the Town of Langford. Swede's Corner was granted an extension by the Langford City Council and has agreed to sign the contract by and between Swede's Corner and the Town of Langford on or before the January, 2011, city council meeting.

There was discussion regarding repair of the yellow truck. Blair Healy will follow up on this.

There was discussion regarding the possibility of a new building on Main Street. Todd Sell and Chad Hardy will follow up on this project.

NEW BUSINESS: The Town has received a request from the Langford Town and Country Club for Santa Day. Todd Sell made a motion that we donate \$225.00; seconded by Orville Helgeson; motion carried.

Heartland has reported a significant increase in rates effective January 1, 2011. An increase of Langford's electric rate in the amount of \$.005 per kw hour will absorb the increased costs of providing power. Western Area Power Association's rates will increase in 2012, which means that we are facing an increase at that time as well. Motion for resolution to increase electric utility rates by \$.005 per kw hour effective January 1, 2011 by Orville Helgeson; seconded by Todd Sell; motion carried.

RESOLUTION: UTILITY RATE INCREASE. BE IT ORDAINED by the City Council of the Town of Langford that the Town of Langford resolves to increase electric utility rates effective 01/01/11 at a rate of \$.005 per kw hour, and that such resolution is agreed upon and adopted at the City Council meeting conducted December 8, 2010.

There was discussion regarding the rates for demand energy. Blair Healy will follow up by speaking with surrounding communities to see how they handle this.

The computer in the Maintenance Office is in need of repair, the cost of which is higher than the value of the computer. Todd Sell made a motion that we purchase a used computer for the Maintenance Office at a cost of around \$350.00; seconded by Orville Helgeson; motion carried.

It had been mentioned to a council member that a surrounding community offers utility discounts for customers using dual fuel. A telephone conversation with the Finance Officer of that city indicated that discounts are not offered by that city to its customers.

Melody Swearingen reported that she will be out of the office Wednesday, January 5th to attend training regarding annual reports.

There was discussion regarding the upcoming vacancy on the City Council.

Chad Hardy reported that the Legion Hall had inquired about handicapped accessible ramps. The City Council will consider the possibility of placing some funds in upcoming budgets for the Legion Hall.

There was discussion regarding the possibility of graveling and grading some of the alleys to make them more accessible. It was noted that the garbage trucks cause some damage to the alleys. This was tabled for future discussion.

PAY BILLS: The following items were paid prior to the council meeting to meet due dates and to avoid penalties: Langford T&A (contribution) \$100.00; SDML (membership dues) \$834.83; SD Dept of Revenue (Oct sales tax) \$1215.32; SD

Retirement System (contribution) \$529.54; Cardmember Service (credit card payment – office supplies) \$163.77; Heartland (Oct usage) \$4632.90; CDJ Electric (repairs) \$886.79; Verizon Wireless (cell phone) \$51.58; Thomsen West (updates) \$29.40; Reliable Office Supplies (office supplies) \$59.55; WAPA (power) \$7301.18; SD One Call (message fees) \$3.15; T&R Electric (equipment) \$2025.00; Mike’s Heating & Cooling (furnace repair) \$40.92; Venture Communications (phone service) \$356.29; Melody Swearingen (wages) \$1253.18; Blair Healy (wages) \$2326.69; Blair Healy (travel exp) \$139.61; Janice Anderson (wages) \$215.40; Yvonne Olson (wages) \$174.89; SD Supplemental Retirement (contribution) \$250.00. The following items were submitted for approval: Jensen Auto (repairs) \$231.00; SDML (additional dues) \$11.51; Town of Langford (transfer security deposit funds from checking into savings) \$2750.00; SD Dept. of Health (lab fees) \$125.00; Marshall County (qtrly law enforcement) \$5377.97; Old Dominion Brush Co. (equip) \$354.36; Terry Larson Trucking (gravel) \$951.75; Melody Swearingen (travel exp) \$160.16; Underground Utility (supplies) \$74.71; Mac’s (supplies) \$18.20; Britton Journal (office supplies) \$100.50; Langford Bugle (proceedings/notice) \$105.81; DaMar Farmer’s Elevator (gas/propane/fuel oil) \$867.35; Meyer’s Hardware Hank (supplies) \$63.59; The Electric Co. (labor) \$922.59; SD Dept. of Revenue (Nov sales tax) \$1053.74; Health Pool of SD (premium) \$467.23; BDM (water) \$1414.50; B&G Sanitation (Dec garbage service) \$2150.00; NorthWestern (transmission) \$844.74; Petty Cash expenses in Finance Office \$32.90; Petty Cash to Utilities Office \$50.00; WAPA (power) \$5842.22; EFTPS (Nov 941 tax) \$1056.44.

CORRESPONDENCE: The City has received a thank-you note from the Langford Area Music Boosters for a contribution made for the school carnival.

Melody Swearingen reported that we have received a request for information from the US Census Bureau regarding boundary changes. Blair Healy will follow up.

Power Outage Manual Aid Directories were distributed to the Utility Manager and the Council Members.

Melody Swearingen reported that the insurance renewal information had been sent, and that coverages will be examined at the next meeting.

The next meeting is scheduled for Wednesday, January 5th at 6:30 p.m.

At 7:50 p.m. Todd Sell made a motion to adjourn the meeting; seconded by Orville Helgeson; motion carried.

ATTEST: Melody Swearingen, Finance Office

Chad Hardy, President

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