

Langford Board of Trustees Meeting  
March 8, 2011

The Langford Board of Trustees met Wednesday, March 9, 2011, at the Fire Hall. President Chad Hardy called the meeting to order at 6:00 p.m., with Trustees Orville Helgeson and Todd Sell present. Also in attendance were Utility Manager Blair Healy, Finance Officer Melody Swearingen, Pat Rauch, and Sharon Jones. Keith Hupke arrived at 6:25 p.m. and departed at 6:55 p.m.

The minutes of the February 9<sup>th</sup> meeting were approved, with the following correction noted: Healy will get a bid for chip sealing streets on 14 blocks of the Town – should read “crack” sealing, not “chip” sealing.

The February financial report was reviewed and approved. Profit and Loss Reports for February indicate an overall income of \$47,534.33, expenses of \$41,059.90, and a net profit of \$6,474.43; total cash and investments equal \$419,735.69. Sell made a motion to approve the monthly financial report; seconded by Helgeson; motion carried.

Helgeson made a motion to approve the 2010 Annual Report; seconded by Sell; motion carried.

Healy reported on the following items:

We have 1000+ sand bags in hand; the express baggers have arrived. More sand bags are readily accessible. We will rely on help from volunteers and the fire dept. if necessary. Swearingen noted that she will be participating in a Webinar sponsored by SD Office of Emergency Mgmt regarding flood insurance.

The loader has been repaired and returned to us. Healy has worked on specs for a new loader, and will continue to investigate possibilities.

New sinks have been installed in the Library bathrooms.

Healy reported on an upcoming Maintenance Meeting in Oacoma on April 13-14, and a Mosquito Control meeting in Huron on April 7<sup>th</sup>. Helgeson made a motion to approve attendance; seconded by Sell; motion carried.

Healy reported that he has been reviewing water and sewer rates.

Healy has investigated the cost of new banners for the light poles. It was decided to hold off on purchasing these until some time in 2012.

Healy reported on the list of trees that had been planted in the Park of the Pines last year: 5 crab apple; 4 maple; 2 birch.

Healy displayed a sewer lining sample. Healy will contact Helmes & Associates inviting them to address the Board of Trustees at our next meeting regarding the sewer study they prepared.

**OLD BUSINESS:**

Ads for seasonal employment have been placed. Ads will run again in a few weeks. We will also research the Green Thumb program.

We haven't made arrangement to pick up used Christmas wreaths purchased from the City of Brandon.

A letter has gone out providing information that the City will pay for the construction of a handicap-accessible ramp at the Legion Hall at a cost up to \$2800.

Regarding the Lambertson property, we are waiting for the County to take action regarding a tax deed.

We received one bid for crack sealing. The bid from Highway Improvement, Inc. of Sioux Falls was accepted at the following rates: up to 10,000 feet @ \$.65 per foot; 10,000+ feet @ \$.62 per foot.

Swearingen continues to research the possibility of a city-hosted website.

South Dakota Wheat Growers has been given the address of 601 Main Street for their new building, with instructions to post the address in a conspicuous manner on the north side of the building.

We responded to Heartland's invitation to be highlighted in their annual report. News of the upcoming 125<sup>th</sup> celebration and the recently construction South Dakota Wheat Growers building will be included in their report.

There was lengthy discussion regarding the possibility of construction a new building on Main Street. Previously reported cost estimates were \$344,100.00. It was decided that we will send out opinion polls, with the possibility of a town meeting later. We will also contact our insurance company to see about insuring storage units.

#### NEW BUSINESS:

Keith Hupke visited with the Board of Trustees in response to a complaint regarding dust and debris from hay grinding which was deposited in neighboring yards.

The Board of Trustees appointed the following individuals to serve on the Langford Library Board of Trustees, each with a three year term: Carol Liknes, Jean Likness, Phyllis Osness, Michelle Swanson, and Melody Swearingen. Swearingen is new to the Board; all others have previously served on the Board and are being reappointed.

No nominating petitions were turned in to the Finance Office; the municipal election has been canceled.

There was discussion regarding our policy for commercial/residential rates in apartment buildings. It was decided to leave the policy as it currently stands.

There was discussion regarding the cost of commercial meters. We will recover at least some of the cost that is over and above our regular expense to provide meters.

There was discussion regarding our policy for collection of hook-up fees/security deposits; discussion included background checks on new customers.

The Local Review Board will meet at the City Finance Office between the hours of 7pm-8pm on Monday, March 21<sup>st</sup>, for the purpose of reviewing and correcting the assessment of taxes for the year 2011. All persons considering themselves aggrieved by said assessment are required to notify the Finance Office no later than 5:00 p.m. on March 18, 2011.

There was discussion regarding our electrical transformers and the need for inspection. We want to know if our transformers are overloaded. Healy will follow up.

Helgeson stressed the importance of keeping the garbage trucks out of the alleys when the ground begins to thaw. Healy will speak with the garbage service provider once again. A letter will be sent to residents who place their garbage in the alley for pick-up, asking that they move it to the street. This is a temporary measure, just until the alleys are dry. We will follow up by placing a notice in the newspaper when residents can once again place garbage in the alleys for pick-up. Help save our alleys!

CORRESPONDENCE: District 1 Meeting in Peever on March 29<sup>th</sup>; SD Rural Development meeting in Aberdeen on April 6<sup>th</sup>; SD One Call informative session in Aberdeen on March 22<sup>nd</sup>; Federal Licensing, Inc. and Business Radio Licensing – these items will be forwarded to the Fire Dept.

FEBRUARY PAYMENTS are as follows: EFTPS (941) \$1262.93; SD Retirement System (contribution) \$749.52; Reliable Office Products (office/library supplies) \$449.55; SD DOR (sales tax) \$2121.77; WAPA (electricity) \$5799.46; Health Pool of SD (ins) \$934.46; Venture Communications (telephone/internet) \$357.28; Heartland (electricity) \$12,278.55; DaMar (gas/propane) \$2521.27; Verizon Wireless (cell phone) \$52.20; Cardmember Services \$160.86 (library bathroom repairs \$130.80/office supplies \$30.06); SDML (conference registration) \$100.00; Northwestern Energy (transmission fees) \$1040.17; Ken's (supplies) \$10.54; B&G Sanitation (gbg service) \$2150.00; SD Assoc. of Rural Water Systems (dues) \$310.00; BDM (water) \$1379.00; Langford Bugle (publications) \$91.54; SD DOR (lab fees) \$12.00; Share Corp (sewer enzymes) \$520.63; Board salaries - \$2573.04; wages: Finance Officer \$1510.28; Librarians \$424.62; Utility Manager \$3000.56; Board salaries \$2264.40; petty cash expenses (postage) \$34.22.

The next regularly scheduled meeting of the Langford Board of Trustees is Tuesday, April 5<sup>th</sup> at 5:00 p.m.

ATTEST: Melody Swearingen, Finance Officer

Chad Hardy, President

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