

Langford Board of Trustees  
October 11, 2011

The Langford Board of Trustees met Tuesday, October 11, 2011 at the Finance Office. President Todd Sell called the meeting to order at 6:13 p.m., with Trustee Chad Hardy, Trustee Orville Helgeson, Utility Manager Blair Healy and Finance Officer Melody Swearingen in attendance.

The minutes from the last regular meeting and the special meeting conducted in September were reviewed and approved.

FINANCE OFFICER'S REPORT:

Profit and Loss reports for September indicate an overall income of \$53,888.44, with overall expenses of \$44,743.36, resulting in a net profit of \$9,145.08. Hardy made a motion to approve the September financial report; seconded by Helgeson; motion carried. Swearingen addressed the Board regarding the 2<sup>nd</sup> reading of 2011 Appropriation Ordinance No. 156, which would be unnecessary if chip sealing of the streets is postponed until early 2012. Bituminous Paving has contacted Healy requesting that we postpone, and stating that the price would be locked in at the current bid rate. Given this information, Hardy made a motion to rescind the 1<sup>st</sup> reading of 2011 Appropriation Ordinance No 156 and abandon the revised budget; seconded by Helgeson; motion carried.

Swearingen reported on a recent NEFOG meeting. Items of discussion included liquor laws and sales tax. Also, SD Supplemental Retirement would like to see municipalities make enrollment for new hires mandatory, with the option to end enrollment during the first 90 days of employment if desired; further discussion on this will be postponed until the January meeting.

OLD BUSINESS:

Christmas wreaths have been returned to Brandon, SD.

Garbage rates were discussed. Currently the expenses to the Garbage Fund outweigh the income. Further discussion will be tabled until the renewal of our contract.

Healy reported that most of the trees with Dutch Elm's Disease have been removed; we are still waiting to hear about stump removal from a few individuals.

The City is renting a portion of a storage building from Terry Larson for the purpose of housing equipment, and will pay for the electrical usage in that portion of the building that is being rented. We will request that electrical service be disconnected to that portion of the building that is not being rented by the City, and will also request proof of liability coverage.

The City Council is still working on getting approval from landowners to access their property around the creek; Healy is working to get bids for the work that we are hoping to complete before Winter.

There was discussion about dogs running at large as follow-up to an Offense Report received by the Marshall County Sheriff's Office last month. The City also followed up with correspondence to the resident. The Finance Office, with the assistance of the City Council, will make an effort to ensure that pets are licensed and properly vaccinated. As allowed by City Ordinance 121, fines in the amount of \$25.00 per pet

may be issued to residents who neglect to license their pets; and fines in the amount of \$25.00 may be issued to residents who receive a complaint for dogs running at large.

Swearingen will provide rate schedules from Pheasant Land Industries for signs posting the speed limit around the school. Todd Sandal has indicated that there are no funds available from the County for this project; but provided contact information for the possibility of purchasing signs at a low cost.

The FCC license renewal has been completed. The license is in effect for 10 years.

Swearingen has introduced the “hold harmless” agreement, as requested by our insurance company, to the Sr. Citizens, who will be responsible to obtain signature from rental parties using the Sr. Citizen’s building, which is city-owned.

A report on the Lamberton property indicates that it will be another 6 months before this property goes up for sale.

**NEW BUSINESS:**

The following request for a building permit was reviewed and approved: Eileen Bradt – 6 x 14 bathroom addition.

**CORRESPONDENCE:** Heartland Meeting Minutes from October 13<sup>th</sup>; Thank You note from LHS Sr. High Class (forwarded to Fire Dept); 2010 SDPAA Annual Report; SD DENR Solid Waste Disposal Site Inspection report; SD DENR Lead and Copper Sampling report.

**SEPTEMBER PAYMENTS:** petty cash (Finance Office) \$23.63 (postage); SD DOR \$1916.21 (sales tax); DaMar \$1125.37 (gasoline/fuel); Mahrer Construction \$2807.04 (pea rock - was reimbursed); WAPA \$7178.52 (power); Cardmember Service \$224.00 (credit card payment – lighting); Verizon Wireless \$64.41 (cell phone); Heartland \$6496.22 (power); SD One Call \$3.15 (message fees); SD Supplemental Requirement \$250.00 (contribution); EFTPS \$1480.06 (941 tax); Terry Larson Trucking \$218.16 (gravel); Terry Larson Trucking \$6062.60 (pea rock); Langford Bugle \$164.47 (publications); SD Retirement \$1266.20 (contributions); NorthWestern Energy \$1160.76 (transmission fees); Terry Larson \$3300.00 (rent); Venture Communications \$345.37 (telephone/internet); Town of Eden \$500.00 (chemicals); SD Municipal League \$20.00 (training registration fee); B&G Sanitation \$2150.00 (garbage); SD Dept of Health \$44.00 (lab fees); Melody Swearingen \$33.30 (mileage); Darwin Appel \$5.90 (security deposit refund); Reliable Office Supplies \$217.45 (office supplies); Banyon Data Systems \$770.00 (tech support); BDM \$833.00 (water); Health Pool of SD \$529.21 (premium); Board Salaries \$613.28; Wages: FO \$1237.72; UM \$2579.04; Library \$524.59.

The next regularly scheduled meeting of the Board of Trustees is scheduled for Tuesday, November 8, 2011 at 6:00 p.m. at the Finance Office.

The meeting adjourned at 8:25 p.m.

**ATTEST:** Melody Swearingen, Finance Officer  
Todd Sell, Mayor

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