

Langford Board of Trustees
November 8, 2011

The Langford Board of Trustees met Tuesday, October 8, 2011 at the Finance Office. President Todd Sell called the meeting to order at 6:05 p.m., with Trustee Chad Hardy, Trustee Orville Helgeson, Utility Manager Blair Healy, and Finance Officer Melody Swearingen in attendance.

The minutes of the October 11th regular session were reviewed, with the following addition: *Commercial garbage rates were discussed. The Finance Office will follow up to assure that all Langford businesses are charged commercial rates for garbage services.* Hardy made a motion to accept the amended minutes; seconded by Helgeson; motion carried.

FINANCE OFFICER REPORT: Profit and Loss Reports for October indicate an overall income of \$54,957.81, with overall expenses of \$27,401.62, resulting in an overall net profit of \$27,556.19. Chard Hardy made a motion to accept the financial report; seconded by Helgeson; motion carried.

After review of fund balance accounts, the following 1st READING of Amended Appropriation Ordinance No. 156 was presented: The 2011 Appropriation Ordinance No. 156 is hereby amended to add funds to the following budgeted line items:

101 General Fund / 414.2 Finance Office Expenses - \$5,000

101 General Fund / 430 Street Expenses - \$15,000

603 Electric Fund / 434 Electricity Expenses - \$50,000

IT IS HEREBY ORDAINED that \$5000 will be added to the Finance Office Budget, and that \$15,000 will be added to the Street Budget, and that \$50,000 will be added to the Electric Budget, which funds, in the total amount of \$70,000, will be funded from cash reserves in the Electric Fund. Dated this 8th day of November, 2011.

Swearingen presented a request for donation to the Langford Music Boosters in the amount of \$100. Chard Hardy made a motion to donate the funds; seconded by Helgeson; motion carried.

UTILITY MANGER REPORT:

Removal of diseased elm trees is complete.

Street signs with posted speed limit have been ordered and will be placed around the school grounds.

We have received the written agreement from Bituminous Paving stating that the rate for chip seal in early 2012 will remain at the rate quoted for late 2011.

The teeter-totter at the Park of the Pines is broken, and has been removed for safety purposes. Healy will follow up to see about replacement.

Work on the creek east of Langford is proceeding.

In the months ahead Healy will be working to present a proposal for upgrades to our electrical system.

Healy will follow up to get a door opener on the overhead door of the rented storage building. It is noted that we have not yet received insurance verification from the landlord of that building.

Healy will order some new Christmas decorations for light poles sometime after the Christmas season, in hopes of post-holiday sale prices.

OLD BUSINESS:

Reimbursement for Christmas wreaths that were returned to Brandon, SD, is forthcoming.

There was discussion about dogs running at large. The City issued two fines in October. It was noted that some cities have dog kennels available for dogs running at large. There was also discussion about collection of fines, and applying funds received first to fines/bills due to the City, with the remainder applied to utility statements. The topic was tabled pending more research.

The State will review our application for the sewer project on November 10th in Pierre. We will await results from their review.

NEW BUSINESS:

The Liquor License Agreement by and between The Legion Hall and the Town of Langford was signed prior to the Board of Trustees Meeting; the liquor license renewal was signed at the meeting. The Liquor License Agreement by and between Swede's Corner and the Town of Langford was delivered to the Board of Trustees by Bruce Harding who stopped at the meeting briefly; the liquor license renewal was signed at the meeting.

The 2012 insurance renewal has been reviewed and completed, and will be returned to the insurance company.

The Board of Trustees named The Langford Bugle as the official newspaper of the Town of Langford for 2012; and named First State Bank as the official depository for the General Fund for 2012; and named Tom Sannes as the official attorney for the Town of Langford for 2012.

Orville Helgeson made a motion that we donate \$250 to Santa Days in December; seconded by Chad Hardy; motion carried.

CORRESPONDENCE: Risk Management Bulletin from SDML Workers' Compensation Fund; WAPA info re: Pick-Sloan Missouri Basin Program; PUC Notice of Public Hearing to Adopt Rules; SDML info re: compliance date changes to the manual on Uniform Traffic Control Devices; registration information for Safety & Loss Control Training Conference Nov 16th-17th; SD DENR results from Solid Waste Disposal Site Inspection; Board of Water and Natural Resources meeting agenda; Heartland meeting minutes and newsletter.

OCTOBER PAYMENTS: Langford Bugle \$131.42 (publications); Damar Farmer's Elevator \$279.72 (fuel/gasoline); South Dakota Wheat Growers \$3.23 (parts); SD Dept. of Revenue \$1574.75 (sales tax); Melody Swearingen \$150.00 (mileage); Heartland \$2058.35 (power); Verizon Wireless \$52.22 (cell phone); SD One Call \$4.20 (message fees); WAPA \$7475.14 (power); CDJ Electric \$89.68 (box at street light); Terry Larson Trucking \$479.70 (gravel); EFTPS \$1173.90 (941 tax); SD Retirement System \$636.53 (contributions); Venture Communications \$357.32 (telephone/internet); Aberdeen American News \$45.30 (advertising); SDM Worker's Compensation Fund \$2266.00 (contributions); NorthWestern Energy \$915.80 (transmission fees); SD Dept of Revenue \$159.00 (water samples); B&G Sanitation \$2150.00 (garbage service); SD Municipal Electric Association \$332.00 (membership dues); Health Pool of SD \$529.21 (premium); BDM Rural Water \$1556.00 (water); SD Supplemental Retirement \$250.00 (contributions); Cardmember Service credit card \$541.29 (stamped envelopes \$509.50 / safety sign for tractor \$13.77 / shop supplies \$18.02); petty cash \$136.73 (maintenance office – postage \$17.44 / funds to bring petty cash to \$100 - \$44.63; Finance Office –

postage \$22.00 / lunch with Sr. Citizens \$3.50 / training registration fee \$10.00 / document recording fees \$26.00 / funds to bring petty cash to \$100 - \$13.16); Board Salaries \$306.64; Library wages \$467.39; FO salary \$1136.62; UM salary \$2678.15.

The next regularly scheduled meeting of the Board of Trustees is scheduled for Tuesday, December 13, 2011 at 6:00 p.m. at the Finance Office / Fire Hall.

The meeting adjourned at 8:00 p.m.

ATTEST: Melody Swearingen, Finance Officer
Todd Sell, Mayor

Published once at an approximate cost of \$_____.