

Langford Board of Trustees

February 14, 2012

The Langford Board of Trustees met Tuesday, February 14, 2012 at the Finance Office. President Todd Sell called the meeting to order at 6:00 p.m., with Trustee Chad Hardy, Trustee Orville Helgeson, Utility Manager Blair Healy, Finance Officer Melody Swearingen, Bruce Likness, and Dennis Nelson in attendance.

Likness and Nelson addressed the Council with questions regarding last month's first reading of the Amendment to Ordinance 9-3-3. The Amendment to Ordinance 9-3-3 is hereby rescinded pending further consideration. Likness and Nelson left the meeting.

Hardy made a motion to accept the amended minutes from the January meeting; seconded by Helgeson; motion carried.

FINANCE OFFICER REPORT: Profit and Loss reports for January indicate an overall income of \$52,988.86, with overall expenses of \$69,321.07, resulting in a net loss of \$16,331.21. The audit that was scheduled for February has been postponed due to scheduling conflicts. Hardy made a motion to accept the financial report; seconded by Helgeson; motion carried.

UTILITY MANGER REPORT:

Healy proposed that the Town of Langford begin membership with the SD Solid Waste Management Association. The Council will consider this at a later date.

Healy reported that the bottom of one of our dumpsters is rotting away. The Council gave approval for him to have it repaired at a cost between \$500 and \$600.

The City has not received payment from a resident for a previous incident of damage to a power line pole; follow up.

Healy has ordered a teeter-totter for the Park of the Pines.

OLD BUSINESS:

Hardy made a motion to declare Lots 3-12 of Block 24 as surplus; seconded by Helgeson; motion carried. The Council will acquire appraisals on these lots for presentation at the next meeting.

The City had recently been approached regarding ownership of a trailer for the purpose of hauling paper for recycling. Hardy made a motion to accept the trailer from the Dakota Kids 4-H Club and accept responsibility for payment of insurance premiums and the task of hauling the paper; seconded by Helgeson; motion carried. The trailer will be parked near the can recycling site.

Healy reported on his proposal for providing utility services to the property that was recently annexed into the city limits. When he orders a transformer for this purpose, he will incorporate other upgrades to the electrical system which have been previously discussed and approved.

The bid process will begin for renovations to Lindley and Market Streets.

There has been no progress reported regarding clean-up of the residence located at 309 Elm Street. Fines will be issued each month until the condition of the property meets acceptable standards.

The bid process will begin for garbage service, as our existing contract ends soon.

The City is still waiting for installation of an overhead door opener on that portion of the building that is being rented for equipment storage; this is the landlord's responsibility.

Renovations in the Community Building are underway for the Finance Office to be moved into that location.

NEW BUSINESS:

A donation in the amount of \$25.00 will be sent for the Post-Prom Party.

A building permit request from Carla Smith for replacement of a door and several windows was reviewed and approved.

CORRESPONDENCE: Letter of support to SD Rural Water; SD Pipeline Association information regarding pipeline safety emergency response meeting; SD Municipal League registration form for District 1 meeting March 27th in Rosholt; US Bankruptcy Court Notice of Hearing re: Northwestern Corporation, reorganized debtor; SD Retirement System invitation in join automatic enrollment program; SD Rural Enterprise information; SD Dept. of Public Safety info re: public meetings; Hagan Benefits 2012 insurance policy and information.

JANUARY PAYMENTS: Health Pool of SD \$529.21 (Dec premium); EFTPS \$1151.01 (Dec 941); SD DOR \$1700.79 (Dec sales tax); Western Area Power District \$6055.50 (Dec usage); E. Deutsch \$153.79 (deposit refund); DaMar Farmers Elevator \$1197.08 (fuel/propane/gasoline); SD One Call \$3.15 (Dec message fees); Carlson Excavating \$18,564.00 (creek work); SD Retirement \$645.58 (Dec contributions); Rural Water Assoc. \$150.00 (seminar registration); Melody Swearingen \$22.20 (travel); Cardmember Service \$301.86 (credit card payment – USDA \$100.00 for spraying certifications, Wal-Mart \$16.81 for paper products; Office Max \$41.69 for office supplies, Menard's \$143.36 for office equipment); Verizon Wireless \$52.79 (cell phone); SD Assoc of Towns & Townships \$268.25 (membership dues); Reliable Office Supplies \$233.92 (supplies/equipment); Blair Healy \$213.62 (travel); BDM Rural Water \$93.00 (lodging reimbursement); EFTPS \$254.86 (941 adjustments); Venture Communications \$371.79 (phone/internet); NorthWestern Energy \$1028.68 (Dec usage); US Treasury \$234.66 (940 FUTA); SD DSS \$246.62 (LIEAP refund); B&G Sanitation \$2150.00 (Feb service); BDM Rural Water \$1548.50 (usage); Health Pool of SD \$529.91 (Jan premium); Tank's Backhoe Service \$2655.00 (labor); EFTPS \$1376.81 (Jan 941); Langford Bugle \$99.69 (publications); petty cash \$100.36 (FO – Marshall Co. Register of Deeds \$11.00 for recording fee & copy, USPS \$45.24 for postage, WalMart \$14.56 for office supplies; UM – Meyer's Hardware Hank \$27.00 for supplies, USPS \$2.56 for postage); Board wages \$377.40; UM wages \$3043.76; FO wages \$1573.93; Library wages \$544.52; SD Retirement \$720.78 (contributions); SD Supplemental Retirement \$250.00 (contribution).

The next regularly scheduled meeting of the Board of Trustees will be held Tuesday, March 13, 2012 at 6:00 p.m. at the Community Center.

The Equalization Board will meet for the purpose of equalizing the assessment of property on Monday, March 19th from 5PM – 6PM at the Community Center.

ATTEST: Melody Swearingen, Finance Officer

Todd Sell, Mayor

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