

Langford Board of Trustees
Tuesday, June 12, 2012

The Langford Board of Trustees met Tuesday, June 12, 2012 at the Community Center. President Todd Sell called the meeting to order at 6:02 p.m., with Trustee Chad Hardy, Trustee Orville Helgeson, and Finance Officer Melody Swearingen in attendance. Utility Manager Blair Healy had previously presented a list of items for the meeting due to his absence.

Hardy made a motion to approve the minutes of the last meeting; seconded by Helgeson; motion carried.

FINANCE OFFICER REPORT: Profit and Loss reports for May indicate overall income of \$61,562.13, with overall expenses of \$64,735.88, resulting in a net loss of \$3,173.75. Year-to-date reports indicate overall income of \$266,672.36, with overall expenses of \$274,576.96, resulting in a net loss of \$7,904.60. Hardy made a motion to approve the financial report; seconded by Helgeson; motion carried.

OLD BUSINESS:

No news on sewer project. Follow-up continues on what steps will be taken next.

The City is still working with the garbage contractor regarding the garbage service contract.

The City will continue pursuit of payment for damage to a power line pole that occurred late last year.

A teeter-totter has been purchased for the Park of the Pines, and will be installed.

No report on grinding of tennis courts due to Healy's absence.

The City continues to follow up on the Lamberton property; we've had no response from the County.

The City is working with the surveyor who completed the Re-Plat of Block 24 in 2005 to update the certificate page, secure appropriate signatures, and record the document so that we can follow through with the sale of lots.

Residents from Langford have licensed 58 pets; the City is aware of around 30 pets that remain unlicensed. Fines will be issued after June 15th.

'Slow' signs have arrived and have been placed at the east and west sides of Main Street.

A gate will be constructed for the landfill, which is the result of improper use of the landfill by residents and possibly people from outside the city limits.

The Board discussed the installation of a light pole near the Rasmussen residence.

NEW BUSINESS:

A building permit request from Stuart Samson was reviewed and approved for a warehouse and office measuring 60'x136'.

The Board considered a request from Healy to hire someone to cut down two dead trees in the Park of the Pines overhanging the swing-set. Hardy made a motion to grant approval for Healy to secure quotes; Helgeson seconded; motion carried. The teeter-totter can be installed after these trees are removed.

In response to a request from the volunteer committee for the Langford Summer Picnic, Hardy made a motion to contribute \$500.00; seconded by Helgeson; motion carried.

In response to a request from the Area Four Senior Citizens Planning Council, Hardy made a motion to contribute \$100.00 for the Langford Senior Meals Program; seconded by Helgeson; motion carried.

The City has received funds in the amount of \$300.00 from the Marshall Post No. 3507 of the VFW specified for use for equipment purchases or other support of youth recreation programming. These funds have been deposited into the City's bank account, with a check in the amount of \$300.00 written from the City's bank account directly to the Langford Summer Rec Program. In other action, the Board considered a request for \$500.00 to the Langford Summer Rec Program, which would be matched by the Langford Community Foundation; motion by Hardy; seconded by Helgeson; motion carried.

Banyon Data Systems 2013 rate increases were presented to the Board.

The Board discussed action to be taken to ensure the clean-up of residential property at 309 Elm Street.

The Board considered a quote from DR Underground Utility Locating Service for inspection of residences for correct operation of load management devices and installation where needed. Healy is instructed to secure additional quote(s). This was tabled until the next meeting.

The Board considered the trade-in of our pole saw at an approximate cost of \$650.00. Helgeson made a motion to approve the trade-in; seconded by Hardy; motion carried.

The School has asked to purchase a piece of equipment from the City. This topic was tabled for the next meeting.

The Board considered a request from Healy to hire a company to flush about 11 blocks of sewer lines due to excess dirt and gravel. This action will be delayed pending more information about the upcoming sewer project.

A request for usage of the City's picnic tables was granted.

Healy made a request for the purchase of cold mix for street patching at a cost of around \$800.00; motion to approve by Hardy; seconded by Healy; motion carried.

Healy reported that Serocki will begin the work of street renovations in a few weeks.

MAY PAYMENTS: Milbank Winwater Co \$113.12 (equipment); East, Vander Woude, Grant & Co. \$3,675.00 (partial payment of full audit); GLAD \$1500.00 (contribution); WAPA \$5302.75 (power); Heartland \$6429.00 (power); Van Diest Supply \$1050.56 (chemicals); NorthWestern Energy \$8226.91 (supplies/equipment); SD One Call \$6.30 (message fees); R&D Welding \$711.82 (dumpster repair); Runnings \$176.74 (tree planting supplies); DaMar Farmers Elevator \$342.24 (gasoline); Terry Larson Trucking \$485.10 (gravel); SD Dept of Revenue \$1130.58 (sales tax); Langford Bugle \$116.31 (publications); First State Bank \$5970.00 (Fire Capitol Outlay CD #2); Verizon Wireless \$52.73 (cell phone); Cardmember Service \$217.22 (credit card payment); Ramada Inn \$51.15 for travel; Partstree.com \$39.08 for mower parts; Taylor Repair \$40.84 for mower parts; Northern Tool & Equip \$86.15 for Fire Dept and Maint Shop supplies; Venture Communications \$359.41 (phone/internet); NorthWestern Energy \$1285.94 (transmissions); Share Corp \$525.31 (sewer chemicals); Langford Summer Rec Program \$500.00 (contribution); SD DENR \$150.00 (annual water fees); Upstart \$35.46 (library supplies); B&G Sanitation \$2000.00 (June gbg service); Lyle Signs \$260.02

(street signs); Merchants Capitol \$20,138.61 (debt reduction – tractor pymnt); Joe Keough \$89.40 (security deposit refund); SD Dept of Revenue \$13.00 (water samples); Reliable Office Supplies \$80.23 (office supplies); Milbank Winwater \$1026.26 (equipment); Davidson Plumbing \$138.21 (water line repair); Board wages \$377.40; Library wages \$540.85; Finance Officer wages \$1443.49; Utility Manager wages \$2891.36; Summer Help wages \$479.76; SD Supplemental Retirement \$250.00 (contribution); Health Pool of SD \$529.21 (insurance premium); EFTPS \$1365.74 (941 tax); SD Retirement \$699.80 (contributions); Petty Cash \$26.10 (postage).

The next regularly scheduled meeting of the Board of Trustees is Tuesday, July 10, 2012 at 6:00 p.m. at the Community Center. The meeting adjourned at 8:45 p.m.

ATTEST: Melody Swearingen, Finance Officer

Todd Sell, President of the Board of Trustees

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