

Langford Board of Trustees
Tuesday, December 11, 2012

The Langford Board of Trustees met Tuesday, December 11, 2012 at the Finance Office. Trustee Chad Hardy called the meeting to order at 6:05 p.m., with Trustee Orville Helgeson, Utility Manager Blair Healy, Finance Officer Melody Swearingen, Fire Chief Terry Larson, and 4 representatives from Calvary Bible Church also in attendance.

Calvary Bible Church requested approval to continue renting the Community Room for the next few months; approval was granted. They left the meeting at 6:10 p.m.

Larson addressed the Council regarding the replacement of the 1977 pumper truck with a 1993 model, at a cost of \$12,500.00, and the need for updated fire gear. Hardy made a motion to instruct the Finance Officer to cash in the fire capitol outlay CDs to fund the purchase of the fire truck, with the remainder of the funds used for updated fire gear; seconded by Helgeson; motion carried. Larson left the meeting at 6:40 p.m.

Hardy made a motion to approve the minutes of the November meeting; seconded by Helgeson; motion carried.

FINANCE OFFICER REPORT: Profit and Loss reports for November indicate overall income of \$54,066.17, with overall expenses of \$36,260.12, which results in a net gain of \$17,806.05; year-to-date overall income is \$579,306.20, with overall expenses of \$746,922.38, which results in a net loss of \$167,616.18 (in part due to the cash payment for the street resurface project in October).

The following Ordinance was presented at the November 13, 2012 meeting:
ORDINANCE – Amendment to 2012 Appropriation Ordinance – The 2012 Appropriation Ordinance is hereby amended to add funds to the following budgeted line item: 603 – Electric Fund - \$40,000.00. IT IS HEREBY ORDAINED that \$40,000 will be added to the 2012 Appropriation Ordinance, which will be funded from cash reserves in the Electric Fund. Dated November 13, 2012. (This constitutes the second reading and adoption of an Amendment to the 2012 Budget, which serves to correct Finding No. 2011-6 from the 2012 audit recommendation that each Fund pay for the cost of the utilities used by that Fund through a cash payment. Payment will be made for accumulated unpaid utility charges for city-owned properties; beginning January, 2013, payments will be made on a regular basis for utility charges to city-owned properties.)

Swearingen requested approval to attend a Sales & Use Tax Workshop in Aberdeen in February; approval granted. Swearingen attended Election School in Sioux Falls on December 7th, and will attend Annual Report training in Huron in January.

UTILITY MANAGER REPORT:

Healy and Swearingen attended Heartland's Annual Meeting. Heartland is not increasing rates in 2013, and have extended their rebate program for energy efficient household appliances.

Healy will attend the Rural Water Annual conference in Pierre January 8-10.
OLD BUSINESS:

Healy and Swearingen met with Helms Engineering regarding the sewer project. Swearingen reported that she had received information from Rural Development regarding the funding package for the upcoming sewer project.

Discussion regarding funding for the tennis / basketball courts included the possibility of fund raising.

Discussion regarding load management devices, and screening of refuse from the street resurface project was tabled.

The amended Re-Plat of Block 24 will be circulated once again.

Payment has been received for the Hanson property clean-up.

Healy had applied for a Forestry Service grant for trees; they have requested additional information.

NEW BUSINESS:

Liquor license renewal applications for Swede's Corner and the Legion Hall were approved and will be forwarded to Pierre.

EXECUTIVE SESSION: The council met in Executive Session from 8:05 p.m. to 8:30 p.m. to discuss amendments to policies within the employee handbook.

President Todd Sell joined the meeting at 8:35.

NOVEMBER DISBURSEMENTS: Western Area Power Admin \$7301.18 (power); SD One Call \$5.25 (message fees); SD Municipal League \$332.22 (dues); SD Assoc of Code Enforcement \$40.00 (dues); SD Govt Finance Officers Assoc \$40.00 (dues); SD Municipal Liquor Control Assoc \$25.00 (dues); SD Municipal Street Maint Assoc \$35.00 (dues); Langford Bugle \$162.19 (publishing); DaMar Farmers Elevator \$188.80 (gas/fuel); Meyer's Hardware Hank \$59.43 (maint supplies); Reliable Office Supplies \$265.68 (office supplies); SD Dept of Revenue \$1786.13 (Oct sales tax); Heartland \$4478.64 (power); Marshall County Treasurer \$5920.07 (law enforcement); SD Solid Waste Management Assoc \$60.00 (dues); Share Corp. \$694.60 (sewer supplies); Holland NAPA \$17.98 (parts); SD Municipal League \$20.00 (training registration); RESCO \$612.56 (parts); Verizon Wireless \$53.25 (cell phone); NorthWestern Energy \$1014.35 (transmission fees); Langford Music Boosters \$200.00 (contribution to school carnival); Langford Town & Country \$100.00 (contribution to Santa Day); Melody Swearingen \$12.58 (travel); Venture Communications \$406.27 (telephone/internet); Dakota Waste Solutions \$2000.00 (Dec garbage service); SD Dept. of Revenue \$13.00 (water samples); SD Municipal Elec Assoc \$330.00 (dues); EFTPS \$1296.74 (November 941 tax); security deposit refunds in the total amount of \$488.39; Board wages \$377.40; Finance Officer wages \$1506.83; Utility Manager wages \$2908.85; Librarian wages \$566.10; SD Retirement System \$688.18 (contribution); SD Supplemental Retirement System \$250.00 (employee contribution); Health Pool of SD \$542.60 (medical ins. premium); Petty Cash \$50.20 (postage); BDM Rural Water \$1601.50 (water).

The next regular session of the Board of Trustees is scheduled for Tuesday, January 8, 2012 at 6:00 p.m. at the Finance Office.

The meeting adjourned at 8:55 p.m.

ATTEST: Melody Swearingen, Finance Officer

Todd Sell, Board President

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