

Unapproved Minutes of
Regular Session of Langford Board of Trustees
Wednesday, June 4, 2014

The Langford Board of Trustees met Wednesday, June 4, 2014 at the Finance Office. A change in the meeting date from June 5th to June 4th was posted June 2nd. President Todd Sell called the meeting to order at 6:00 p.m. with Trustee Chad Hardy, Trustee Orville Helgeson, Utility Manager Blair Healy, Assistant Utility Manager Joe Keough, and Finance Officer Melody Swearingen in attendance.

The Marshall County Director of Equalization was unable to attend, but will attend the next meeting to discuss GIS mapping and the County's building permit format.

FINANCE OFFICER REPORT: Profit and Loss reports for May for general operations indicate income of \$67,564.71, with expenses of \$79,947.68, resulting in a net loss of \$12,382.97. Year-to-date figures reveal total income of \$303,571.44 and expenses of \$301,171.4, resulting in a net gain of \$2,399.60. Sewer Project – income from loan and grant funds for the sewer renovation project for the month of May were zero, with expenses of \$9,030.00.

Swearingen will attend Finance Officer School June 11th-13th.

Swearingen reported the need to supplement line 419 Other in the 2014 Budget; Hardy made a motion to move \$1,000.00 from Contingency to line 419 Other; seconded by Helgeson; motion carried.

UTILITY MANAGER REPORT: Lake Region will change out some transformers.

Healy requested that notices for sump pump hoses to be placed outside be sent out from the Finance Office.

The lift station pump is being repaired.

The rubble site has been cleaned up with mattresses, furniture, etc. being placed in roll-offs.

OLD BUSINESS: Sewer Project: Swearingen reported that we have received the final transcript of the Sewer Project Revenue Bond, and the General Permit for Storm Water Discharged Associated with Construction Activities. Swearingen reported on the recordkeeping requirements of the revenue bond. Hardy made a motion to establish a depreciation/replacement account at a rate of \$10.00 per month; seconded by Helgeson; motion carried. Healy reported that staking has taken place on the south side of town, and noted that at least one residence within the town will be required to move a propane tank.

Basketball court: There was discussion regarding a solution for the open area of the basketball court; Hardy will bring back more bid information at the next meeting. Research has begun regarding the cost of a sign at the basketball court, and Healy reported that all the lights are in working order.

We are still awaiting news regarding the warranty information from Titan.

The stirator for the water tower is here; we are awaiting information from the installer as to when it will be installed.

Swearingen reported that we did not receive the Broadband Initiative grant; we will re-apply during the next round of funding.

Section 2 of the Ordinance Book has been reviewed, with the first reading of a revision printed below.

Letters have not gone out yet requiring some residents to trim trees around power poles.

Healy reported that grant funds for mosquito spraying will be awarded in July.

Swearingen reported that the extension of the Agreement for Collection of Refuse by and between the Town of Langford and Dakota Waste Solutions has not yet been returned to us.

Council members will attend a training session on June 18th to be held at the Finance Office, sponsored by Midwest Assistance Program.

Electronic speed signs on Main St. located at the Park of the Pines – tabled.

The roof repair on a city-owned storage building has been completed. Strong winds had removed some of the metal, necessitating the repair work.

NEW BUSINESS: The renewal application for DaMar C-Store's liquor license was reviewed and approved and will be forwarded to the Dept. of Revenue.

The following building permit requests were reviewed and approved: Joe Keough, deck; Marjorie Likness, siding; Jensen Auto, cement driveway.

Swearingen reported that our website is down, and may need to be rebuilt. We will research options.

CORRESPONDENCE: Notice from SD DENR that based upon inspection the solid waste rubble site is operating in a conditionally acceptable manner.

MAY DISBURSEMENTS: EFTPS \$2142.20 (April 941 tax); Langford Bugle \$54.24 (publication); Meyer's Hardware Hank \$4.35 (maintenance supplies); Mac's \$14.22 (supplies for basketball court); Prax Air \$194.00 (air tank for welder); Runnings \$7.99 (welding supplies); Heartland \$9,599.11 (power); WAPA \$5,302.75 (power); GLAD \$1,500.00 (contribution); Upstart \$22.25 (summer reading program supplies); Langford Lumber Co. \$1,237.70 (repairs and supplies); Green Iron Equipment \$18.98 (supplies); SD One Call \$1.05 (message fees); Groton Independent \$35.00 (subscription); Verizon Wireless \$53.21 (cell phone charges); SD DOR \$1,967.48 (April sales tax); Venture Communications \$468.80 (phone/fax/internet); SD DOR \$100.00 (liquor license fee); Titan Access Acct \$37.00 (supplies); DaMar Farmer's Elevator \$208.53 (supplies); Cardmember Service \$2,385.67 (welder, welding supplies, maintenance supplies); PAX Water Technologies \$6,050.00 (stirator); USA Blue Book \$19.52 (supplies); Joe Keough \$66.91 (travel); SD DOR \$5.00 (unemployment); Dakota Waste Solutions \$2,000.00 (June garbage service); SD Retirement \$1,088.92 (includes employee contribution portion); Melody Swearingen \$12.95 (travel); Health Pool of SD \$3,029.28 (includes employee contribution portion); Town of Langford \$1,120.45 (utilities in city-owned bldgs); Langford Lumber \$1,250.63 (repairs); NorthWestern Energy \$1,649.35 (transmission fees); SD DOR \$145.00 (sample fees); Merchants Capitol \$20,138.61 (annual payment on tractor); Marshall County Highway Dept \$729.45 (January sanding services); USDA Rural Development \$2,776.00 (monthly payment on sewer project); SD Supplemental Retirement \$750.00 (employee contributions); EFTPS \$2,312.88 (May 941 tax); Langford Summer Rec Program \$500.00 (contribution); Britton Journal \$145.68 (publications); BDM Rural Water \$1,377.50 (water); petty cash \$66.44 (postage); Langford Summer Rec Program \$300.00 (contribution from VFW run through City); SD Retirement \$1,150.98 (includes employee contribution portion); Joe Malchow \$580.00 (roof repair services); Bruce Snedeker \$580.00 (roof repair services). Net Wages by Dept (includes employee 941 contributions and employee medical insurance

contributions shown above): Board \$550.00; Finance Office \$423.16; Streets \$1,554.35; Garbage \$1,894.18; Library \$720.50; Water \$1,894.18; Electric \$1,894.17; Sewer \$1894.14.

The next regularly scheduled meeting of the Board of Trustees will be conducted at 6:00 p.m. at the Finance Office on Tuesday, July 8, 2014.

The meeting was adjourned at 8:00 p.m.

A REVISION TO TITLE 2 – LOCATION AND BOUNDARIES – OF THE ORDINANCE BOOK OF THE TOWN OF LANGFORD, SOUTH DAKOTA. BE IT ORDAINED by the City Council of the Town of Langford that the Title 2 – Location and Boundaries – section of the Ordinance Book of the Town of Langford be revised to read as follows:

TITLE 2 – LOCATION AND BOUNDARIES

Chapter 2-1 Location and Boundaries

Chapter 2-2 Wards and Precincts

CHAPTER 2-1 LOCATION AND BOUNDARIES

2-1-1 LOCATION AND BOUNDARIES. The location of the Town of Langford is in the State of South Dakota, County of Marshall, within Sections 29 and 32 of Township 125, Range 58; and the original plat and plats of subsequent surveys on file at the office of the Register of Deeds in Marshall County, are as follows: Beginning at a point 1,514 feet north of the SE corner of the SW1/4, 29-125-58; thence west ½ mile to the Section line between Sections 29 and 30, thence south on said Section line to a point 1,514 feet south of the NW corner of the NW1/4, 32-125-58; thence east ½ mile to quarter line in Section 32 and 29 to the point of beginning. Subsequent annexations include: Lot 1 of Erickson's 1st Subdivision in the NE1/4, 31-125-58; First Williams Family Subdivision in the SW1/4NW1/4, 32-125-58; Lot 1 of Erickson's Outlots in SE1/4SE1/4, 30-128-58; Lots B, C, and D in NE1/4, 31-125-58.

CHAPTER 22 WARDS AND PRECINCTS

2-2-1 WARDS. The Town of Langford is divided into three wards, designated respectively as the First, Second and Third Ward. **FIRST WARD** – all that portion of the Town of Langford lying north of Main Street and east of Market Street shall be known as the First Ward. **SECOND WARD** – all that portion of the Town of Langford lying north of Main Street and west of Market Street shall be known as the Second Ward. **THIRD WARD** – all that portion of the Town of Langford lying south of Main Street shall be known as the Third Ward.

2-2-2 VOTING PRECINCTS. All wards are consolidated into one precinct for voting purposes.

ATTEST: Melody Swearingen, Finance Officer

Todd Sell, Board President

Published once at an approximate cost of \$_____.