

Unapproved Minutes of  
Regular Session of Langford Board of Trustees  
Tuesday, May 12, 2015

The Langford Board of Trustees met Tuesday, May 12, 2015 at the Finance Office. President Todd Sell called the meeting to order at 6:05 p.m. with Trustee Shari Schock, Utilities Manager Blair Healy, Assistant Utilities Manager Joe Keough, GLAD Director Scott Amundson, and Orrie Jesz also in attendance. Keith Hupke joined the meeting at 7:00 p.m.

Schock made a motion to approve the minutes of the April meeting; seconded by Sell; motion carried.

The new council was convened, with Orrie Jesz being sworn into a two-year term, and Shari Schock being sworn into a three-year term. Schock motioned that Sell remain in the position of Board President; seconded by Jesz; motion carried.

GLAD Director Scott Amundson presented the council with an update of GLAD's activities and a request for funding. Schock made a motion to approve a \$1500.00 contribution to GLAD; seconded by Jesz; motion carried.

Hupke addressed the council regarding the sewer surcharge assessed on his account, and the quality of the water. He left the meeting at 7:15 p.m. The council declined action at this time.

FINANCE OFFICER REPORT: Profit and Loss reports for general operations indicate income of \$57,634.37, with expenses of \$48,336.74, resulting in a net gain of \$9,297.63. Overall year-to-date income was \$352,642.36, with expenses of \$319,637.39, resulting in a net gain of \$33,004.97. Sewer Project income from loan and grant funds in April was \$25,865.00, with expenses of \$25,865.00 also.

Council members will attend a training session here on May 19<sup>th</sup>, conducted by Midwest Assistance Program; Swearingen will attend HR and Finance Office training sessions in Pierre on June 9<sup>th</sup>-12<sup>th</sup>, and a budget training session in Aberdeen on July 22<sup>nd</sup>.

UTILITIES MANAGER REPORT:

Healy reported that Keough is now certified as a water professional, and he continues with training in other utility areas.

OLD BUSINESS:

Grant opportunity for street lights – Submitted.

Sander for dump truck – We will consider this in next year's budget.

Used bucket truck – We will consider this in next year's budget.

Culverts filling with gravel / gravel in drainage areas – A culvert has been ordered for the C-Store entrance from West Front Street. The school has done a good job of cleaning gravel from drainage areas.

Stop sign at entrance of West Front Street from C-Store / Anderson Grain approach – This will be installed when the culvert is completed.

Skid steer – Schock made a motion to purchase a skid at a cost of \$31,312.50, which includes a municipal discount of over \$17,000.00; seconded by Jesz; motion carried. We will participate in the municipal discount program whereby the dealer exchanges the used equipment annually for a new model at no further cost to the Town. Other neighboring communities have used the program for several years with good success. To be paid through capital outlay funds.

2015 Mosquito Control Plan – Healy is awaiting funding information from Pierre.

NEW BUSINESS:

Building Permit Applications – All approved: Paul & Cari Price, porch replacement; Shari Schock, bathroom remodel; Craig Hewitt, steel roof on residence; Melody Swearingen, bathroom remodel and mobile home skirting replacement.

Sealer peeling on concrete at basketball courts – The council reviewed the contract for sealing the concrete on the courts. Healy will follow up with the contractor.

CORRESPONDENCE: NorthWestern Energy inter-regional compliance filing information; Heartland rate information submission; SD DOT grant application information for Community Access, Industrial Park, and Agri-Business purposes; SD FIT 2014 annual report; SD DOT 2016-2019 STIP program information.

APRIL DISBURSEMENTS: SD DOR \$1,234.78 (March sales tax); Chad Hardy \$100.00 (energy rebate); Meyer's Hardware Hank \$47.41 (supplies); Langford Bugle \$235.08); Damar Farmer's Elevator \$725.74 (propane/fuel); SD Municipal League \$50.00 (registration fee); Maxwell Electric LLC \$142.84 (water tower repairs); Melody Swearingen \$59.20 (travel); Heartland \$9,827.21 (power); Lehr Sanitation Service \$500.00 (roll-off); Verizon Wireless \$146.54 (cell phone fees); Cardmember Service \$794.65 - (WalMart @ \$17.64 for paper and cleaning supplies; Demco @ \$32.30 for library supplies; Best Western @ \$86.99 for travel; StaniosIndustrial.com @ \$103.73 for sewer supplies; Crossroads Hotel @ \$145.04 for travel; Bigfoot Construction Equipment Co @ \$174.66 for electric supplies; Northern Tool & Equipment @ \$228.64 for supplies in all depts.; cc fees @ \$5.65); WAPA \$5,857.60 (power); Jensen Auto \$433.73 (pickup repairs); Bonnie VanderVorst \$16.20 (license refund); Venture Communications \$481.59 (phone/fax/internet); NorthWestern Energy \$2,851.34 (transmission fees); Town of Langford \$1,162.67 (utilities); Blair Healy \$119.51 (travel); Joe Keough \$169.99 (travel); Dakota Waste Solutions \$2,000.00 (garbage service); SD Supplemental Retirement \$750.00 (employee contributions); First State Bank \$265.75 (resident nsf); SD DOR \$147.00 (sampling services); USDA Rural Development \$2,776.00 (loan payment); BDM \$1,850.00 (water); Health Pool of SD \$3,437.01 (med ins premiums, including employee contributions); EFTPS \$2,737.30 (941 tax); SD Retirement \$1,293.80 (employer and employee contributions); petty cash \$36.89 - (travel @ \$9.00 and postage @ \$27.89); election board wages \$480.00; net wages by dept: Board \$684.56; Finance Office \$557.34; Streets \$1,664.19; Garbage \$2,138.20; Library \$667.85; Water \$2,138.20; Electric \$2,138.21; Sewer \$2,138.19. Sell made a motion to approve the April expenditures; seconded by Schock; motion carried.

The next meeting of the Board of Trustees is scheduled for Thursday, June 4, 2015 at 6:00 p.m. at the Finance Office.

The meeting adjourned at 9:30 p.m.

ATTEST: Melody Swearingen, Finance Officer

Todd Sell, Board President

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