Unapproved Minutes of
Regular Session of Langford Board of Trustees
November 10, 2015

The Langford Board of Trustees met Tuesday, November 10, 2015 at the Finance Office. President Todd Sell called the meeting to order at 6:00 p.m. with Trustee Orrie Jesz, Utilities Manager Blair Healy, Assistant Utilities Manager Joe Keough, and Finance Officer Melody Swearingen in attendance.

Sell made a motion to approve the minutes of the October regular and special session; seconded by Jesz; motion carried.

FINANCE OFFICER REPORT: Profit and loss reports for general operations for October indicate income of $75,780.74 with expenses of $40,483.57, resulting in a net gain of $35,297.17. Grant funds for phase II of the sewer project were received in the amount of $197,644.15 with payments written but not disbursed (pending receipt of remainder of funds draw) in the amount of $246,399.96, resulting in a net loss of $48,755.81. Overall year-to-date income totals $932,433.58 with expenses of $942,429.05, resulting in a net loss of $9,995.47. Swearingen reported that grant funds in the amount of $45,979.81 were received 11/04/15 which, had they been received in October, would have revealed a year-to-date net gain of $35,984.34.

After a review of the 2015 Budget, Sell made a motion to adopt a budget amendment; seconded by Jesz; motion carried. The first reading of 2015 Amended Appropriation Ordinance #2015-03 is printed in its entirety below.

UTILITIES MANAGER REPORT: Healy reported concerns with some culverts, and will follow up.

Some residents are placing trash at the curb for pick-up as early as Sunday morning without a garbage receptacle; it is then opened by dogs and cats and/or strewn by the wind. All residents will be asked to place garbage in a garbage can with a lid.

Healy reviewed some equipment items with the Board. Sell made a motion to declare the following equipment as surplus and offer it for sale, seconded by Jesz, motion carried: 2003 JX 55 Cash IH Tractor including 2006 Sweeper; 1977 GMC fire truck.

OLD BUSINESS:

Sewer Project: Our engineering firm will visit to address any problem areas with Phase II.

Water Study – no update information available.

Culvert at C-Store / stop sign – the stop sign has been put up; still waiting for contractor for work on the culvert.

Move basketball hoop at basketball courts – will be done next spring.

Accounting/utility billing software bundle – Sell made a motion to hold off purchasing software for a year; seconded by Jesz; motion carried.

Mobile home ordinance – the second reading of an ordinance restricting the age and condition of trailer houses being brought into the city limits was completed. The ordinance was printed in its entirety in the October meeting minutes, and may be viewed in the Finance Office.

Heartland ordinance – the second reading of an ordinance adding Section 9-2 to Section 9 – Utilities was completed. The ordinance was printed in its entirety in the October meeting minutes, and may be viewed in the Finance Office.

CORRESPONDENCE: SDPAA drainage mediation information; SDML dissolution of the SD Municipal Liquor Control Association information.

NEW BUSINESS:

A building permit application was approved as follows: Maurice Nehls, reshingle residence.

Issues with the utility drop box were discussed; we will look at the cost of replacement.

OCTOBER DISBURSEMENTS: SD DOR $1606.37 (sales tax); Meyer's Hardware Hank $23.45 (supplies); Banyon Data Systems $795.00 (tech support); DaMar Farmer's Elevator $399.21 (supplies); Lake Region Electric $404.00 (repairs); Bernard Mahrer Construction $366.65 (pea rock); Langford Bugle $123.73 (publications); WAPA $7475.14 (power); Maxwell Electric $394.19 (repairs); Heartland $5293.01 (power); Verizon Wireless $146.56 (cell phones); SD One Call $5.25 (message fees); First State Bank $15.00 (stop pay fee); Venture Communications $557.88 (phone/fax/internet); NorthWestern Energy $3147.30 (transmission fees); Jensen Auto $178.79 (repairs); Cardmember Service $41.56 (Walmart @ $16.57 for office & paper supplies; BeMobile @ $24.99 for cell phone fees); Melody Swearingen $55.00 (energy rebate); Blair Healy $100.00 (energy rebate); SDML Work Comp $3788.00 (2016 renewal fees); Town of Langford $1365.53 (utilities); First State Bank $151.92 (resident returned check); SD Supplemental Retirement $350.00 (employee contributions); SDML $25.00 (training registration fee); USDA RD $2776.00 (sewer project payment); EFTPS $2327.78 (941 tax); Health Pool of SD $3348.38 (med ins premium including employee contributions); SD Retirement System (employee & employer contributions); petty cash replenishment $68.97. Wages by Dept: Board $565.61; Finance Office $344.90; Library $973.84; Streets $1331.33; Garbage $1829.02; Water $1873.61; Electric $1873.57; Sewer $1873.57. Sell made a motion to approve the October disbursements; seconded by Jesz; motion carried.

The next regular session will be held Tuesday, December 8, 2015 at 6:00 p.m. at the Finance Office.

The meeting adjourned at 8:00 p.m.

ATTEST: Melody Swearingen, Finance Officer

Todd Sell, Board President

2015 Amended Appropriation Ordinance No. 2015-03

IT IS HEREBY ORDAINED that $11,000.00 will be added to the Sanitation budget, and that $4,000.00 will be added to the Health budget, all within the General Fund; which funds, in the total amount of $15,000.00, will be funded from cash reserves in the General Fund.

Dated this 10th day of November, 2015.