

Unapproved Minutes
Langford Board of Trustees
October, 2017

The Langford Board of Trustees met in regular session Thursday, October 12, 2017 at the Finance Office. President Todd Sell called the meeting to order at 6:07 p.m. with Trustee Orrie Jesz, Utilities Manager Blair Healy, Assistant Utilities Manager Joe Keough, and Finance Officer Melody Swearingen in attendance.

One sealed bid was received for the sale of a 1989 Ford F-700 Bucket Truck; Sell made a motion to accept the bid was awarded to Davidson Plumbing & Heating Company in the amount of \$4,125.00; seconded by Jesz; motion carried.

Jesz made a motion to approve the September meeting minutes; seconded by Sell; motion carried.

FINANCE OFFICE: Sell made a motion to approve the September financial report; seconded by Jesz; motion carried.

MAINT DEPT: Healy reported that an engineer from DGR will meet with us on Oct 26th to review electric study findings and make recommendations.

Healy reported that in preparation of the upcoming water renovation project, the Maint Dept has completed checking the curb stops within the City. Those residents whose curb stop requires repair/replacement will be notified.

OLD BUSINESS:

Swearingen presented information regarding options for updating Langford's Ordinance Book. It was determined that we will begin reviewing the ordinances to determine which ones require updates. Many Resolutions to Ordinances have been passed since the last update, and will be implanted into the proper sections of the Ordinance Book.

Swearingen presented the final version of the 2016 Audit Report to the council members. A copy is available for the public's review in the Finance Office.

NEW BUSINESS:

Sell made a motion to approve the temporary liquor license requests from the Langford Legion for Turkey Nite on November 10th and from the Britton Shrine Club for the Wigdahl Fundraiser on November 18th; seconded by Jesz; motion carried.

The following building permits were reviewed and approved: Erin Liknes (partial replacement of shingles @ \$2500; Lisa Dauwen (garage construction @ \$24,000; Justin Deutsch (flooring replacement @ \$5000; Joyce Ogren (shingle replacement @ \$5000); Orrie Jesz (move fence @ \$200).

Sell made a motion to approve a Resolution providing for a surcharge to make improvements to Langford's Water System, for payment of a borrower bond and yearly review of the surcharge; seconded by Jesz; motion carried. The surcharge will be in the amount of \$6.00 per user; the Resolution is printed in its entirety in this edition of the Langford Bugle.

APPROVAL OF EXPENDITURES: September payroll by dept, which includes employee net wages, employee and employer contributions to SD Retirement, employee contributions to SD Supplemental Retirement, employee and employer medical insurance premiums to Health Pool of SD, employee and employer insurance premiums to AFLAC, and employee and employer 941 tax to EFTPS): Council \$296.04; Finance Office \$702.91; Streets \$1,982.47; Sanitation \$2,646.24; Library \$1,042.51; Water \$2,646.24; Electric \$2,646.24; Sewer \$2,646.32. September payments outside of council meeting: SD DOR \$2,089.92 (August sales tax); October expenditures to date: BDM Rural Water \$3293.50 (water); Cardmember Service \$324.00 (supplies); Dakota Electronics \$88.85 (fire dept maint fees); Dakota Supply Group \$626.18 (water supplies); DaMar Farmer's Elevator \$836.54 (fuel, gasoline, propane, etc.); DGR Engineering \$1,784.50 (electric study fees); Electrical Engineering & Equipment \$505.88 (sewer repairs); Glacial Lakes Area Development \$1500.00 (contribution); Heartland Consumers Power District \$4,297.10

(electricity); Town of Langford \$1,192.97 (utilities); Langford Bugle \$75.64 (publications); Terry Larson \$3,300.00 (rent); Lehr Sanitation \$2,500.00 (September garbage service); Meyer's Hardware Hank \$29.98 (supplies); NorthWestern Energy \$4,054.12 (August and September transmission fees); petty cash replenishment \$5.72 (postage); SD Dept of Revenue \$346.00 (lab fees); SD One Call \$3.15 (message fees); SD Dept of Revenue \$1,432.37 (September sales tax); USDA Rural Development \$2,446.00 (sewer renovation loan payment); United State Postal Service \$103.40 (postage stamps); Venture Communications \$509.79 (phone, fax, internet fees); Verizon Wireless \$192.66 (cell phone fees); Western Area Power Administration \$6,317.04 (electricity.)

The next regular session of the Board of Trustees is scheduled for Tuesday, November 14, 2017 at 6:00 p.m. at the Finance Office.

The meeting adjourned at 8:20 p.m.

ATTEST: Todd Sell, Board President; Melody Swearingen, Finance Officer

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Resolution #017-10-01 - A RESOLUTION PROVIDING FOR A SURCHARGE TO MAKE IMPROVEMENTS TO THE TOWN OF LANGFORD'S WATER SYSTEM, FOR PAYMENT OF A BORROWER BOND AND YEARLY REVIEW OF THE SURCHARGE.

1. **Surcharge for Bond Issue.** There shall be charged a monthly surcharge for the services provided by the improvement financed by the DWSRF-01 Conservancy District loan. The surcharge for the loan shall be segregated from other revenues of the Town and shall be used for the payment of the Borrower Bond DWSRF-01 (the "Borrower Bond"). Provided that such surcharge shall create net income, remaining from time to time after first paying all reasonable and current expenses of maintenance, repairs, replacements and operation, sufficient to fund interest, reserve and debt service fund annual requirements.
2. **Rates and Collections.** The Town does hereby establish the special charge or surcharge payable by each customer of its system who receives or benefits from the services of the project financed with the Borrower Bond. Such charge or surcharge shall be set at a level which, assuming a 10% delinquency rate, will produce income at the times and in amounts sufficient to pay when due the principal of and interest on the Borrower Bond and the administrative expense surcharges and all other payments as may be required under the loan agreement and Borrower Bond. The collection of the Surcharge will start on the 1st day of March 2018.
3. **Borrower Bond.** The following initial surcharge shall be applicable to all customers served whether in or out of the Town or whether retail or sales or resale: Borrower Bond DWSRF-01 Surcharge: \$6.00 per user. The surcharge shall remain in effect until such time as the Borrower Bond is paid in full. The surcharge shall be collected at the same time as other charges of the water system. The surcharge is found to be equitable for the services provided by the improvements.
4. **Segregation.** The debt service surcharge shall be segregated from other income of the water system in a separate bookkeeping account and is pledged to the South Dakota Conservancy District for payment of the loan payments on the Borrower Bond.
5. **Yearly Review.** The amount of the surcharge shall be reviewed from year to year and may be modified in order to provide such funds as are set forth herein. The charges shall be reviewed yearly by Town personnel and administratively adjusted, upwards or downwards, pursuant to SDCL § 9-40-15 to such amounts as may be necessary to pay principal, interest, administrative surcharge and other charges as may become due and owing under the loan agreement or Borrower Bond.

6. **Billing and Accounting.** The surcharge shall be included in the monthly user water bill. Nothing contained herein requires the surcharge be indicated on the billing, however, the surcharge segregation shall be indicated on the books of the Town.
7. **Surcharge not to create constitutional debt.** The charges provided herein are for the purpose of paying the Borrower Bond of the Town which do not constitute indebtedness within the meaning of South Dakota Constitutional Chapter XIII Section 4.
8. **Automatic Repeal.** The surcharge for the Borrower Bod shall be automatically repealed when the Borrower Bond is paid in full.
9. **Partial Invalidity.** If any one or more of the provisions of this Resolution shall be held invalid, illegal, or unenforceable in any respect, by final decree of any court of lawful jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other provision herein.

Signed by Todd Sell, President; Attested by Melody Swearingen, Finance Officer; Passed 10/12/17; Published 10/18/17; Effective 11/7/17

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