

Unapproved Minutes  
Langford Board of Trustees  
June, 2018

The Langford Board of Trustees met in regular session Tuesday, June 12, 2018 at the Finance Office. President Todd Sell called the meeting to order at 6:15 p.m. with Trustee Jordan Hupke, Trustee Orrie Jesz, Utilities Manager Blair Healy, Assistant Utilities Manager Joe Keough, Finance Officer Melody Swearingen in attendance, along with Gabe Laber from DGR Engineering and Tyler Smith from Dakota Supply Group.

Gabe Laber, Project Engineer from DGR Engineering, addressed the council regarding the water renovation project; he opened the following sealed bids for water meters: (total bid amounts include the purchase of 164 meters, necessary transmitters, software, five years of annual support, start-up and training, and bonds and insurance) 1.) Dakota Supply Group - \$58,987.24; 2.) Dakota Supply Group \$45,731.24; and 3.) Core & Main \$70,781.14 with an alternate bid of \$19,650.00 for a drive-by radio read system. Smith discussed the differences between DSG's bids, stating that bid #1 is a 2-way system that provides logs of daily reads; and bid #2 is a 1-way system that provides hourly logs of historical reads. Smith left the meeting after the bid openings. Laber provided detailed information regarding the plans and progress of the water renovation project. He left the meeting at 8:30 p.m. At a later point in the meeting, Hupke motioned (46-2018) to purchase the meters from Dakota Supply Group's #1 bid @ \$58,987.27; seconded by Jesz; motion carried.

The council discussed the condition of streets on the north side of town. Although we've been unsuccessful in attempts to secure grant funds for street repairs in our last applications, Healy was instructed to make inquiries regarding potential grant funds.

Sell motioned (47-2018) to approve the meeting minutes from the regular session and special session conducted in May; seconded by Jesz; motion carried.

FINANCE OFFICE REPORT: Jesz motioned (48-2018) to approve the May financial report; seconded by Sell; motion carried. Swearingen presented information from recent Finance Officer training involving code enforcement and new liquor laws.

APPROVAL OF EXPENDITURES: Jesz motioned (49-2018) to approve the following expenditures, with a correction to include water project expenditures from May; seconded by Hupke; motion carried: June expenditures to date: BDM Rural Water System \$2,618.00 (water); Cardmember Service \$271.51 (Amazon \$13.83 membership; UJS Circuit Court Marshall County \$10.00 fax fee; Comfort Inn \$81.50 travel; USA Blue Book \$166.18 maint supplies); DaMar Farmer's Elevator \$490.26 (supplies); Heartland Consumers Power District \$4,838.12 (power); John Deere Financials \$73.39 (parks supplies); Town of Langford \$173.24 (resident security deposit applied to utility account); resident \$26.76 (security deposit refund); Town of Langford \$191.40 (resident security deposit applied to utility account); \$8.60 (resident security deposit refund); Town of Langford \$1,646.06 (utilities); Lehr Sanitation \$2,750.00 (May disposal services, roll-off); Maxell Electric \$372.64 (elec repairs); Meyer's Hardware Hank \$44.97 (utility dept supplies); NorthWestern Energy \$1,807.57 (April transmission fees); Petty Cash Replenishment \$71.87 (postage); SD Dept of Revenue \$150.00 (liquor license fees); SD Dept of Revenue \$161.00 (lab fees); SD Dept of Revenue \$1,557.35 (May sales tax); SD One Call \$17.85 (message fees); SD Municipal League \$25.00 (registration fees); USDA Rural Development \$2,776.00 (sewer renovation loan payment); US Postal Service \$80.00 (stamps); Venture Communications \$516.62 (phone/fax/internet fees); Verizon Wireless \$196.78 (cell phone fees); Western Area Power Administration \$5,348.58 (power). May payroll by department: Board \$861.20; Finance Office \$792.91; Streets \$2,176.55; Sanitation \$2,945.22; Library \$860.29; Water \$2,983.94; Electric \$4,642.79; Sewer \$2,944.76. May water project expenditures approved at May session: DGR Engineering \$12,175.00 (engineering fees); Meierhenry Sargent \$1,879.82 (legal fees). May water project expenditures approved at June session: DGR Engineering \$12,825.00 (engineering fees); Meierhenry Sargent \$1,980.18 (legal fees).

MAINTENANCE DEPT REPORT:

Healy presented information regarding valley gutters at and around the school. Sell motioned (50-2018) to construct valley gutters on the south side of Chestnut Street at the Park of the Pines, and both sides of Chestnut Street from Hammond Street to Britton Street at an approximate cost of \$54,000.00; seconded by Hupke, motion carried.

NEW BUSINESS:

Hupke motioned (51-2018) to contribute \$500.00 to the Langford SummerFest; seconded by Jesz; motion carried.

A public hearing was held for a temporary liquor license allowing the Langford Fire Dept to serve malt beverages at the Langford SummerFest scheduled for July 28<sup>th</sup>-29<sup>th</sup>; Sell motioned (52-2018) to approve the license; seconded by Jesz; motion carried.

Building permit applications: Dennis Lindgren - remodel at 312 Main St @ \$6,000.00 – approved; Keith Swearingen – privacy fence at 312 Chestnut St @ \$1,000.00 – approved.

OLD BUSINESS:

Healy reported that the handrail in front of the Post Office has been repaired.

Swearingen provided additional information regarding the consolidation of the Local Equalization Board with the County Equalization Board. Information will be provided to the Langford Public School regarding the consolidation process before a Resolution is passed.

Sell signed the SD Dept of Natural Resources Solid Waste Management Permit which was approved at a prior date.

CORRESPONDENCE: DGR transmittal of water project plans; SD Gov Office of Economic Development info regarding the release of CDBG funds for water project; Dept of Energy (WAPA) – Federal Register notice published 05/29/18; SD FIT – 2017 Annual Report; GLAD – ‘thank you’ for contribution funds; SD Dept of Transportation – info re: alternative funding available (grants).

PUBLIC COMMENTS: None

The next regular session of the Board of Trustees is scheduled for Tuesday, July 10, 2018 at 6:00 p.m. at the Finance Office.

The meeting adjourned at 10:10 p.m.

The Town of Langford is an equal opportunity provider.

ATTEST: Melody Swearingen, Finance Officer; Todd Sell, Board President.

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