

Unapproved Minutes
Langford Board of Trustees
July, 2018

The Langford Board of Trustees attended a council member training session conducted by Midwest Assistance Program (MAP) from 6:00 p.m. – 8:00 p.m. on Tuesday, July 24, 2018, at the Finance Office, along with attendees from Pierpont and Hecla.

The Board of Trustees met in special session following the council training session; President Todd Sell called the meeting to order at 8:30 p.m. with Trustee Jordan Hupke, Trustee Orrie Jesz, Utilities Manager Blair Healy, Assistant Utilities Manager Joe Keough, and Finance Officer Melody Swearingen in attendance.

NEW BUSINESS:

Water Project Update – Following discussion regarding an alternate site for the water tower, Hupke motioned (66-2017) to conduct an independent appraisal on the property; seconded by Jesz; motion carried.

Payroll pay periods – Swearingen reported that direct deposit of payroll as reported in the July 10, 2018 meeting minutes will not be possible for us at this time, but requested instruction regarding the pay period; the payroll cycle had been changed to a cut-off date of the 25th of each month to accommodate for direct deposit. Hupke motioned (67-2017) to establish that the pay period will end with hours worked through the 27th of the month, with the new pay period commencing on the 28th of the month; seconded by Jesz; motion carried.

Budget for 2019 – Swearingen presented the preliminary figures for the 2019 Appropriations Ordinance for review and discussion; first reading of the 2019 Budget will be conducted at our August 14th session, and the second reading will take place at the September meeting.

Building permit applications: Dennis Lindgren – move 8’x12’ garden shed and 14’x20’ single stall garage to 312 Main Street and attach lean-to’s to both sides of garage @ \$1,000.00 – denied due to set-back requirements, with the understanding that this permit may be approved outside of council session if an application is received showing that all set-back requirements have been met; Patrick Sayler – skirting on mobile home at 504 Elm St. @ \$3,500.00 – approved; Eleanor Oelkers – rain gutters and two window replacements at 403 Hickory St. @ \$1,500.00 – approved.

Other topics of discussion included rubble site requirements and liability coverage for the upcoming SummerFest events conducted on city property.

The meeting adjourned at 10:15 p.m.

The next regular session of the Board of Trustees is scheduled for Tuesday, August 14, 2018 at 6:00 p.m. at the Finance Office.

ATTEST: Melody Swearingen, Finance Officer; Todd Sell, Board President

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