

Unapproved Minutes
Langford Board of Trustees
August, 2018

The Langford Board of Trustees met in regular session Tuesday, August 14, 2018 at the Finance Office. President Todd Sell called the meeting to order at 6:05 p.m. with Trustee Jordan Hupke, Trustee Orrie Jesz, Utilities Manager Blair Healy, Assistant Utilities Manager Joe Keough, and Finance Officer Melody Swearingen in attendance.

Jesz motioned (68-2018) to approve the meeting minutes from the August regular session and special session; seconded by Hupke; motion carried.

APPROVAL OF EXPENDITURES: Hupke motioned (69-2018) to approve the following expenditures; seconded by Jesz; motion carried: BDM Rural Water \$3,314.50 (water); Brown & Saenger \$315.00 (utility billing postcards); Cardmember Service \$389.04 (office supplies/paper products/towel dispensers); Clark Engineering \$393.75 (grant writing assistance); DaMar Farmer's Elevator \$391.89 (fuel/supplies); DGR Engineering \$456.00 (electric study fees); Duerre Excavation \$2,374.45 (water leak repairs); ElanCity \$307.00 (supplies for speed sign); Grid Insight \$9,597.58 (equipment for electric upgrade); Heartland \$12,347.57 (power and transmission fees); Jensen Auto \$80.00 (supplies for hand rail by Post Office); Town of Langford \$1,747.55 (utilities); Langford Bugle \$301.13 (publications); Lehr Sanitation \$2,750.00 (July services); Omni-Pro \$2,800.00 (demand control software support); petty cash replenishment \$69.75 (postage); RESCO \$10,518.00 (electric meters - \$5000 of this paid for with grant from Heartland); SD One Call \$4.20 (message fees); SD Public Assurance Alliance \$293.00 (premium); SD DOR \$1,852.99 (July sales tax); USDA Rural Development \$2,776.00 (sewer renovation loan payment); US Postal Service \$95.00 (postage stamps); Van Diest Supply Co \$543.40 (chemicals); Venture Communications \$523.56 (phone, fax, internet fees); Verizon Wireless \$201.58 (cell phone fees); Western Area Power District \$4,413.66 (power). July payroll by department: Board \$1,426.36; Finance Office \$779.82; Streets \$2,181.39; Sanitation \$2,936.21; Library \$867.10; Water \$2,936.21; Electric \$2,936.21; Sewer \$2,936.21.

Todd Landmark from Marshall County Emergency Management arrived at 6:35 to address the council with an update regarding the implementation of a mitigation plan and information on how FEMA disburses funds following a disaster; he left the meeting at 7:50 p.m.

FINANCE OFFICE REPORT: Jesz motioned (70-2018) to approve the July financial report; seconded by Hupke; motion carried. Hupke motioned (71-2018) to approve the first reading of the 2019 Appropriations Ordinance; seconded by Jesz; motioned carried (the second reading and final reading will be conducted at the next regular session). Swearingen presented the 2017 Annual Report in its entirety for the council to review.

MAINTENANCE DEPT REPORT: Healy gave an update on the study of our electric system that is being conducted by DGR Engineering, which is scheduled to be concluded by year-end; he was given instruction to continue with the study.

NEW BUSINESS:

Building permit applications: Dave Carson – skirting on mobile home at 408 Elm St @ \$3,800.00 – approved; Langford Area School District – remove house & garage at 112 Chestnut St to create a bare lot – approved; Scott Smith – move 12'x18' storage shed onto 806 Lindley St @ \$500.00 – approved. The building permit application from Dennis Lindgren as reported in the July 24, 2018 meeting minutes was approved outside of council when all set-back requirements were met.

Hearing for temporary liquor license(s) – applications from the Britton Shrine Club for temporary liquor licenses for September 1st and October 27th were reviewed with no objections presented. Hupke motioned (72-2018) for approval; seconded by Jesz; motion carried.

Marshall County Law Enforcement Contract – Jesz (73-2018) to approve the renegotiated contract; seconded by Hupke; motion carried.

Amendment to Ordinance 9-2-4 – Jesz motioned (74-2018) to approve the first reading of an amendment to Ordinance 9-2-4; seconded by Hupke; motion carried (the second and final reading will be conducted at the next regular session.)

The meeting adjourned at 9:00 p.m.

The next regular session of the Board of Trustees is scheduled for Tuesday, September 11, 2018 at 6:00 p.m. at the finance office.

ATTEST: Melody Swearingen, Finance Officer; Todd Sell, Board President

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