

Unapproved Minutes
Langford Board of Trustees
August, 2019

The Langford Board of Trustees met in regular session Tuesday, August 13, 2019, at the Finance Office. President Todd Sell called the meeting to order at 6:00 p.m. with Trustee Jordah Hupke, Trustee Orrie Jesz, Utilities Manager Joe Keough, Maintenance Assistants Sean Kramer and Blair Healy, and Finance Officer Melody Swearingen in attendance, along with Aaron Miller, Logan Smidt, and Lance Nolz from DGR Engineering.

Aaron Miller provided an update regarding the progress of the pipe replacement portion of the water system renovation project; Logan Smidt spoke with the council regarding plans for the water tower portion of project, scheduled for 2020. Hupke motioned (#2019-62) to reject the water storage improvements project bids, and secure additional funding for the estimated total project costs; seconded by Jesz; motion carried. Miller, Smidt and Nolz left the meeting at 7:05 p.m.

Hupke motioned (#2019-63) to approve the July meeting minutes; seconded by Sell; motion carried.

FINANCE OFFICE REPORT: Hupke motioned (#2019-64) to approve the July financial report; seconded by Jesz; motion carried.

APPROVAL OF EXPENDITURES: Jesz motioned (#2019-65) to approve the following expenditures; Hupke seconded; motion carried: AFLAC \$135.00 (premiums); BDM Rural Water \$2,478.00 (water); Bobcat of Gwinner \$355.80 (equipment); Carlson Crushing & Excavation \$342.27 (gravel); DaMar Farmer's Elevator \$369.19 (supplies); Electrical Engineering & Equipment \$870.82 (generator service); Frohling Law Office \$189.00 (legal fees); Heartland Consumers Power District \$13,561.50 (power/transmission fees); Holland NAPA \$83.85 (supplies); Jensen Auto \$141.95 (supplies); Lake Region Electric \$5,910.97 (maintenance services); Lincoln Dinger \$200.00 (security deposit applied to utility account); Town of Langford \$2,378.45 (utilities); Langford Bugle \$54.06 (publications); Langford Lumber \$45.49 (supplies); Lehr Sanitation \$3,000.00 (sanitation services / portable toilet rental fees during SummerFest); Marshall County Register of Deeds \$3.00 (copies); Meyer's Hardware Hank \$14.99 (supplies); OmniPro \$2,800.00 (software support fees); petty cash replenishment \$4.79 (postage); Runnings \$200.94 (supplies); SD One Call \$2.10 (message fees); SD Public Assurance Alliance \$353.00 (premium); SD Dept of Revenue \$1,947.20 (July sales tax); SD Municipal League \$40.00 (2019 handbook updates); Stan Houston Equipment \$825.00 (perma patch); USDA Rural Development \$2,776.00 (water renovation loan payment); Van Diest \$125.00 (chemicals); Verizon Wireless \$202.18 (cell phone fees); Western Area Power Administration \$4,413.66 (power); Van Diest Supply Co. \$3,566.75 (chemicals); SD Dept of Health \$110.00 (lab fees). July payroll by dept: Council \$445.29; Finance Office \$1,457.16; Streets \$2,348.06; Sanitation \$3,178.50; Library \$967.19; Water \$3,301.37; Electric \$3,832.90; Sewer \$3,247.59. July payments in vacation: Verizon Wireless \$202.18 (cell phone fees); Venture Communications \$576.20 (phone/fax/internet fees); Olson Consulting/Contracting Service \$1,500.00 (code enforcement retainer).

NEW BUSINESS:

The following building permit requests were reviewed and approved: Tim Beran – roof repairs at 205 Elm St; Terri Glodrey – new construction at 312 W. Park St; Steve Nierenhausen – roof repairs at 109 Chestnut St.

Pallet forks for bobcat - Keough presented a quote from Stan Houston Equipment at a cost of \$850.00. Sell motioned (#2019-66) to approve the purchase; seconded by Hupke; motion carried.

2020 Appropriations Ordinance – Sell motioned to approve the first reading of the 2020 Appropriations Ordinance; seconded by Hupke; motion carried.

OLD BUSINESS:

Amendment to Ordinance 6-3 – Special Events – Hupke motioned (#2019-67) and Jesz seconded to approve the second reading of an Amendment to Section C of Section 6-3-1 to change the wording from “Public Meeting or Assembly” to “Public Meeting or Public Assembly ...”; motion carried. The full ordinance may be viewed in the Finance Office.

Jesz motioned to enter executive session at 10:25 p.m.; seconded by Sell; motion carried. The council resumed regular session at 10:50 p.m. Sell motioned to move Swearingen from part-time to full-time status, and to provide Kramer with a \$25.00 cell phone stipend; seconded by Jesz; motion carried.

There being no further business, the meeting adjourned at 10:55 p.m.

The next regular session of the Board of Trustees is scheduled for Tuesday, September 10, 2019 at 6:00 p.m. at the Finance Office.

ATTEST: Melody Swearingen, Finance Officer; Todd Sell, Board President

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