

Unapproved Minutes
Langford Board of Trustees
October, 2019

The Langford Board of Trustees met in regular session Tuesday, October 8, 2019 at the Finance Office. President Todd Sell called the meeting to order at 6:00 p.m. with Trustee Jordan Hupke, Trustee Orrie Jesz, Utilities Manager Joe Keough, Sean Kramer (Maint Dept), and Finance Officer Melody Swearingen in attendance, along with Aaron Miller and Lance Nolz from DGR Engineering.

Miller gave an update on the status of the water system renovation project, as well as the upcoming water tower construction. Miller and Nolz left the meeting at 6:55 p.m.

Sell motioned (#2019-78) and Jesz seconded to approve the meeting minutes from the regular session and the special session held in September, with the following addition to the disbursements (regular session): August Water System Renovation payments - DGR Engineering \$20,005.36 (engineering fees); and with the addition of Todd Sell's name to ATTEST (regular session); motion carried.

FINANCE OFFICE REPORT: Hupke motioned (#2019-79) to approve the September financial report; seconded by Jesz; motion carried.

APPROVAL OF EXPENDITURES: Jesz motioned (#2019-80) to approve the following expenditures; seconded by Jesz; motion carried: Agtegra \$120.15 (supplies); BDM Rural Water \$2,677.50 (water); Cardmember Service \$353.12 (Amazon \$82.62 office supplies; SD Dept of Agriculture \$50.00 registration fee; Amazon \$29.99 shop supplies; Amazon \$6.53 parts; Ramkota \$183.98 travel); Dakota Supply Group \$372.00 (water meter equipment); DaMar Farmer's Elevator \$493.22 (supplies); DGR Engineering \$688.50 (line inspection/rate study fees); Display Sales \$165.00 (bulbs); Fire Safety First LLC \$162.70 (fire extinguisher maintenance); Heartland Consumers Power District \$5,609.33 (power); Public Health Laboratory \$87.00 (lab fees); Town of Langford \$4,750.00 (2019 mosquito spraying services); Town of Langford \$2,130.39 (utilities); Town of Langford \$400.00 (security deposits applied); Langford Bugle \$60.34 (publication fees); Langford Lumber \$97.50 (supplies); Terry Larson \$3,300.00 (rent); Lehr sanitation \$2,800.00 (Aug services & rolloff); Leonard Likness \$44.73 (reimbursement – atty fees); Nelson Sales and Service LLC \$35.53 (services & supplies); Petty Cash Replenishment \$19.44 (\$9.44 postage; \$10.00 registration fee); SD Dept of Revenue \$1,701.76 (Sep sales tax); Stan Houston Equipment Co. \$1,119.25 (supplies & equipment); True North Steel \$1,303.66 (culverts); USDA Rural Development \$2,776.00 (sewer renovation loan payment); US Postal Service \$90.00 (stamps); Western Area Power Administration \$5,382.15 (power); Winter Equipment Co. \$261.90 (snow plow parts). September payroll by dept: Council \$738.80; Finance Office \$707.20; Streets \$1,430.82; Sanitation \$2,024.68; Library \$711.09; Water \$2,620.11; Electric \$2,120.14; Sewer \$2,024.44. September payments in vacation: Venture Communications \$1,056.45 (phone/fax/internet fees – 2 mos); Off the Wall Signs \$5.00 (golf cart decals); Verizon Wireless \$203.46 (cell phone fees). September Water System Renovation payments: J&J Earthworks, Inc. \$96,998.80 (construction fees); NECOG \$15,500.00 (administration fees); Town of Langford \$73.50 (reimbursement for publication fees); DGR Engineering \$7,472.68 (engineering fees).

NEW BUSINESS:

Hupke motioned (#2019-81) for the Town of Langford to enter into a Purchase Agreement (as Buyer) with McKayla Hesse (as Seller) for the purchase of Lots 5 & 6, Block 29, at a cost of \$2,500.00; seconded by Jesz; motion carried.

Hupke motioned (#2019-82) to purchase the garden shed located on Lots 5 & 6, Block 29, from McKayla Hesse at the rate of \$500.00; seconded by Jesz; motion carried.

Jesz motioned (#2019-83) to approve a request from the Britton Shrine Club for temporary liquor licenses for the following event: Turkey Nite at the Legion Hall on November 1, 201; seconded by Hupke; motion carried.

Hupke motioned (2019-83) to approve the 2020 Municipal Operating Agreements and the 2020 Uniform Alcoholic Beverage License Applications for both Swede's Corner and The Front Porch; seconded by Jesz; motion carried.

OLD BUSINESS: (no action taken)

There being no further business, the meeting adjourned at 8:45 p.m.

The next regular session of the Board of Trustees is scheduled for Wednesday, November 13, 2019.

ATTEST: Melody Swearingen, Finance Officer; Todd Sell, Board President

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