

UNAPPROVED MEETING MINUTES
Langford Board of Trustees
Tuesday, September 8, 2026 – 5:00PM (CST)

The Langford Board of Trustees met in regular session on Tuesday, September 8, 2026, at the Langford Finance Office. Board President Orrie Jesz called the meeting to order at 5:02PM (CST) with the following in attendance: Trustees Chad Hardy and Matthew Fries, Finance Officer Kaitlin Stiegelmeier, Utility Manager Sean Kramer, and Assistant Utility Manager Mitchell Wieser.

PUBLIC COMMENT

None

FINANCE OFFICE REPORT

Hardy motioned (2026-071) to approve the financial report, previous month meeting minutes, and expenditures; seconded by Fries; motion carried.

Finance Office Report: Stiegelmeier noted the following: interest earned in Period 8 was \$291.62; there was no objection at the small-claims court hearing in August, therefore the judgement has been granted; expense funds have exceed their allowed annual budget amount; review of the tentative year-end contingency transfer was discussed; an inflatable quote for Summer Fest 2027 from The Adventure Zone was received in the amount of \$7,500.00 for four days – the Board will not be pursuing this; the Department of Legislative Audit (DLA) has approved the 2025 audit and a confirmation letter was provided to each Trustee; Venture Capital Credits were received in the amount of \$2,093.86; and received a payment from Heartland via their Workforce Grant in the amount of \$2,384.38.

MAINTENANCE REPORT

Maintenance Report: Kramer reported his department has been flushing water; they sold 300,366-gallons of bulk water; tree trimming will be beginning soon once the weather cools down – Stiegelmeier noted there are still branches in the alley on the North side of the Langford School that are scratching the top of the school buses as they pass through; and the new electric regulator is having some issues so there will likely be a power outage so his department can perform maintenance on it.

NEW BUSINESS

Fries motioned (2026-072) to approve building permit #2026-008 for Stuart Samson; seconded by Jesz; motion carried.

Jesz motioned (2026-073) to approve entering into a purchase agreement with R&M Erickson Farms, LLP, and Kent E. Erickson for approximately 1.80-acres near the current rubble site; purchase price is \$20,000.00 and the tentative payment schedule will be divided between two payments – first payment paid in 2026, and the second payment paid in 2027; seconded by Hardy; motion carried.

Fries motioned (2026-074) to approve adjusting sewer charges that were billed in August 2026 for account #129.00; seconded by Hardy; motion carried.

Hardy motioned (2026-075) to approve the Delta Dental Renewal for 2027 – rates per month are as follows: Single \$52.20, Family \$127.50; seconded by Fries; motion carried.

Jesz motioned (2026-076) to approve amending Policy #2024-001 – Prorate First and/or Final Utility Bill; seconded by Fries; motion carried. Changes include removing all surcharges from the list of items that can be pro-rated. The Town must not pro-rate these charges to ensure we meet the minimum amount we are required to collect annually, per our Loan Agreements.

Fries motioned (2026-077) to declare the 6x10 utility trailer as surplus property, valued at approximately \$850.00-\$900.00; seconded by Hardy; motion carried.

Hardy motioned (2026-078) to approve purchasing a utility box trailer (service body) from gentlemen Kramer knows for \$850.00; seconded by Fries; motion carried.

Customer Change of Service: Kramer presented the Board with a breakdown for a resident who is looking to move & change their electrical service. The Board discussed, but no motion was taken. Table to next meeting.

Sewer Access Fee: Kramer proposed implementing a monthly fee to residents who do not use the sewer system but have access to it. He advised some municipalities charge a monthly base fee for this. The Board opted not to pursue this.

Hardy motioned (2026-079) to approve sending a fine to a Vendor (known as C.S.) due to damage to a street sign. The incident occurred on Monday, August 24, 2026.; seconded by Fries; motion carried.

Jesz motioned (2026-080) to approve participating in the WAPA R.E.C.S. program; seconded by Fries; motion carried.

OLD BUSINESS

Substation Project: No updates.

Park of the Pines – Playground Equipment: No updates.

Insurance Requirements: No updates.

Ordinance Violation(s): The Board noted three of the properties still require additional clean-up. Stiegelmeier was directed to send a final warning to the property owners, then if not taken care of by November 1st, a monthly fine of \$100.00 per month will be applied.

Construction & Demolition Disposal Facility (C&D Pit): Table to next month – waiting on land purchase to be finalized.

CORRESPONDENCE: Multiple catalogs provided to the Board.

EXECUTIVE SESSION

None.

There being no further business, Jesz motioned (2026-081) to adjourn the meeting at 7:27PM; seconded by Hardy; motion carried.

The next regular session of the Langford Board of Trustees is scheduled for Tuesday, October 13, 2026, at 5:00PM at the Langford Finance Office.

ATTEST: Orrie Jesz, Board President, and Kaitlin Stiegelmeier, Finance Officer

Published once at an approximate cost of \$ TBD .

Exhibit A – Expenditure Summary

Expenditures – August Payroll:

President & Board	\$369.39
Finance Officer	\$894.92
Streets	\$1,823.69
Sanitation	\$831.97
Park & Rec	\$667.13
Library	\$1,020.60
Water	\$2,207.05
Electric	\$2,713.92
Sewer	\$2,206.99

Expenditures – Paid in Vacation:

Drew Freeman	\$500.00	Summer Fest – Security
David Hunter	\$500.00	Summer Fest – Security
Venture Communications Co-op	\$336.61	Town: Phone/Internet
Venture Communications Co-op	\$135.67	Library: Phone/Internet
DaMar	\$938.72	Propane

Expenditures – Current Month:

BDM Rural Water System, Inc.	\$4,498.00	Statement: 8/26/2026
Credit Card – Elan Financial	\$1,916.68	Statement: 9/2/2026
Dakota Waste Solutions, LLC	\$4,458.33	Inv #146840
Eide Bailly, LLP	\$15,540.00	Inv #EI02106101 – Second Payment
Grand Slam Computers, Inc.	\$389.00	Inv #14315
Heartland Energy – Revenue	\$9,363.54	Statement: 9/4/2026
Langford Lumber Company, Inc.	\$625.66	Statement: 8/26/2026
Langford Lumber Company, Inc.	\$592.50	Inv #93337
Marco Technologies, LLC	\$148.46	Inv #42894407
Marshall Co. Journal	\$59.13	Statement #5092
Omni-Pro Software, Inc.	\$3,388.00	Inv #2805
Ontheclock.Com, LLC	\$21.00	Employee Timeclock
SD DOH – Health Laboratory	\$40.00	Inv #10628549
SD DOR – Tax Division	\$2,490.19	Sales Tax – August 2026
Share Corporation	\$134.53	Inv #348245
Spee-Dee Delivery Service, Inc.	\$51.81	Statement: 8/31/2026
Stark Portables	\$1,051.00	Inv #641
Titan Machinery, Inc.	\$140.90	Inv #PS1305487-1; PS1312253-1
Town of Langford	\$2,266.44	Statement: 8/25/2026
Rural Development of S.D.	\$2,776.00	Sewer Loan
United States Postal Service	\$264.05	Postage
WAPA	\$7,135.00	Inv #BFPB001270826