JANUARY 6, 2004

The Langford Board of Trustees met January 6, 2004 at 7:00 PM at the City Hall office. President Jensen called the meeting to order with Trustee Montfred Likness and Trustee Gerry Bartz in attendance as well as Blair Healy. Trustee Bartz moved, second by Trustee Liknes to approve the December 3, 2003 meeting. Aye: all. Trustee Liknes moved, second by Trustee Bartz to approve the financial report as presented by the Finance Officer. Aye: all.

Trustee Liknes moved, second by Trustee Bartz to approve the building permit submitted by Gary Olson. Aye: all. Trustee Liknes moved, second by Trustee Bartz to sign the contract amendment as presented by NorthWestern Energy. Aye: all. Trustee Bartz moved, second by Trustee Liknes to allow the Finance Officer to attend the annual report workshop. Aye: all. Trustee Bartz moved, second by Trustee Liknes to designate February 18, at 7:00 PM as the time to meet with township chairs and the fire department to review the year's expenses and goals. Aye: all.

Trustee Liknes moved, second by Trustee Bartz to allow a 3% increase for all employees. Aye: all. The salaries will be:
Librarian-----$6.70 hour,
Finance Officer/Utility Clerk-----$992.18
Utilities Manager-----$14.07 hour---21.11 hour/overtime,
Mayor-----annual--$159.65 Meeting-----49.04
Trustee-----meeting---$46.91
Trustee Bartz moved, second by Trustee Liknes to amend the personnel policy to read that full-time employees after 5 years of employment will receive 15 days of paid time-off and can accumulate up to 60 days. Aye: all. Trustee Liknes moved, second by Trustee Bartz to add Martin Luther King Day, President's Day and Columbus Day to the list of holiday's that full-time employees have off. Aye: all.

Kate Aadland joined the meeting at 9:00 to discuss grant applications for the water tower, mosquito control and electric and water meters. Kate left the meeting at 9:30. Trustee Liknes moved, second by Trustee Bartz to pursue grant availability for the afore mentioned items with purchase dependent upon grant approval. Aye: all.

Trustee Bartz moved, second by Trustee Liknes to approve the following claims for payment. Aye: all.

GENERAL

Salary	December	1148.11
Langford State Bank	Contributions	819.38
SD Retirement System	Contributions	444.67
Wellmark	Insurance	302.40
Crawford Trucks	Parts	73.35
Health Pool of SD	Insurance	330.94
Macs Inc	Supplies	30.60

DaMar Elevator	Heating fuel, gas	197.96
Ameripride	Service	24.47
Langford Bugle	Proceedings	37.31
Jensen Auto	Parts, tires	1010.14
Cellular One	Service	21.47
Venture Communication	Service	182.17
Lyle Signs	Street signs	50.37
Langford Lumber	Supplies	60.46
Marshall Co Hwy Dept	Supplies, labor	861.83
Fire Department	Fire pay	536.00
Marshall County	Law enforcement	4018.79
ELECTRIC		
Salary	December	1432.44
One Call	Location	3.35
Post Office	Postage	69.00
Langford Lumber	Supplies (substation)	91.68
NorthWestern Energy	Kwh purchased	1783.50
NWPS	Transmission fee	690.34
SD State Treasurer	Sales tax	613.71
Dept of Energy	Kwh purchased	2784.67
WATER		
Salary	December	346.85
BDM Rural Water	Min chg, gallons	1332.50
SEWER		
DENR	Wastewater fee	250.00
Dept of Revenue	Lab fees	144.00
Share Corp	Supplies	86.40
Blair Healy	Postage	50.00
GARBAGE		
Salary	December	244.84
SD State Treasurer	Sales tax	70.63
George's Sanitation	Service	1700.00

There being no further business to be brought before the Board, Trustee Bartz moved, second by Trustee Liknes to adjourn. Aye: all. The next meeting has been set for Thursday, Feb. 5, 2004 at 7:00 PM.

ATTEST:_____ PRESIDENT:_____

Dorothy Ask, Finance Officer Paula Jensen