UNAPPROVED MEETING MINUTES
Langford Board of Trustees
Tuesday, November 10, 2026 – 3:30PM (CST)

The Langford Board of Trustees met in regular session on Tuesday, November 10, 2026, at the Langford Finance Office. Board President Orrie Jesz called the meeting to order at 5:00PM (CST) with the following in attendance: Trustees Chad Hardy and Matt Fries, Finance Officer Kaitlin Stiegelmeier, Utility Manager Sean Kramer, and Assistant Utility Manager Mitchell Wieser.

PUBLIC COMMENT: None

FINANCE OFFICE

Hardy motioned (2026-091) to approve the financial report, previous month meeting minutes, and expenditures; seconded by Jesz; motion carried.

Financial Report: Stiegelmeier noted the following: WAPA proposed increase for 2027 is $0; VSP renewal for 2027 will be $46.96 per employee, per month; year-end contingency transfer is estimating to be $21,094.06; and Sweeney Controls invoice in the amount of $32,400 will be paid using the insurance claim pay-out we received in quarter two of this year – transfer funds to Sewer Repairs/Maint. expense account.

MAINTENANCE DEPARTMENT

Maintenance Report: Kramer noted the following: Account #279.00 had a large water leak; and the Maintenance Department has had an abundance of issues regarding flushable wipes in the sewer system and a pump was damaged. A flushable wipe reminder letter will be sent out to residents with November utility bills.

NEW BUSINESS

Hardy motioned (2026-092) to transfer the Shop Building Capital Outlay funds in the amount of $34,000.00 from Dacotah Bank to SD FIT for interest-earning reasons; seconded by Jesz; motion carried.

Building Permits: None.

Temporary Liquor License: None.

Hardy motioned (2026-093) to approve Resolution 2026-027 and a Mutual Aid Agreement with South Dakota Municipal Electric Association (SDMEA); seconded by Fries; motion carried.

Fries motioned (2026-094) to approve purchasing four (4) new skid steer tires for approximately $420.00 per tire; seconded by Hardy; motion carried.

Hardy motioned (2026-095) to approve a donation of twenty-five, $10.00 gift cards for DaMar C-store to Langford Santa Day on December 11, 2026; seconded by Fries; motion carried.

OLD BUSINESS

Substation Project: No updates.

Park of the Pines – Playground Equipment: No updates – table.

Ordinance Violations: No updates.

Construction & Demolition Disposal Facility (C&D Pit): Kramer advised it will likely be ready to be used the second week of December.
Land Purchase – Potential C&D Pit – Street Vacate: Stiegelmeier will file a request to proceed with a street vacate.

Customer Change of Service: No Updates.

Fries motioned (2026-096) to approve the proposed WAPA R.E.C.S. agreement; seconded by Hardy; motion carried.

Hardy motioned (2026-097) to accept and approve a 12-month sanitation bid from Dakota Waste Solutions, LLC, of Sisseton, in the amount of $5,000.00 per month; seconded by Fries; motion carried. This was the only sanitation bid received.

Fries motioned (2026-098) to approve the second reading of Ordinance #2026-02 – Supplemental Appropriations, which is moving funds from SD FIT to Dacotah Bank in the amount of $5,076.44 for Summer Fest expenses; seconded by Hardy; motion carried.

Insurance Claim – Lift Station & Sweeney Controls: Table.

Rubble Site Pilfering: Table.

Sewer Project – DANR Complaints: Table.

Grant Opportunity – Small Communities Planning: Table.

DGR Engineering: No discussion – remove from future agendas.

CORRESPONDENCE: Multiple catalogs provided to the Board.

EXECUTIVE SESSION: None

There being no further business, Jesz motioned (2026-099) to adjourn the meeting at 7:46PM; seconded by Hardy; motion carried.

The next special session of the Langford Board of Trustees is scheduled for Tuesday, November 24, 2026, at 3:30PM at the Langford Finance Office. The next regular session of the Langford Board of Trustees is scheduled for Monday, December 7, 2026, at 5:00PM at the Langford Finance Office.

ATTEST: Orrie Jesz, Board President, and Kaitlin Stiegelmeier, Finance Officer

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Exhibit A – Expenditure Summary

Expenditures – October Payroll:

President & Board	$369.40
Finance Officer	$866.20
Streets	$1,786.21
Sanitation	$803.54
Park & Rec	$38.09
Library	$976.67
Water	$2,107.00
Electric	$2,921.39
Sewer	$2,106.99

Expenditures – Paid in Vacation:

Robert Erickson	$5,000.00	Land Purchase – Down Payment
Kent Erickson	$5,000.00	Land Purchase – Down Payment
Kaitlin Stiegelmeier	$25.00	Carnival Basket
USDA Rural Development	$2,776.00	Sewer Loan Payment

Expenditures – Current Month:

Connecting Point, Ultra	$1,410.00	Inv #66266
Credit Card – Elan Financial	$477.90	Statement: 11/3/2026
Dakota Waste Solutions, LLC	$4,458.33	Inv #147962
DaMar Farmer's Elevator	$334.49	Statement: 10/31/2026
Dakota Supply Group	$2,848.59	Statement: 10/25/2026
Frohling Law Office	$2,349.00	Inv #15792 – Rubble Site Expansion
Heartland Energy	$3,324.62	Statement: 11/5/2026
Irby	$255.00	Inv #S014543694.003
Macksteel Warehouse, Inc.	$509.41	Sales Order #SO680817
Marco Technologies, LLC	$148.46	Inv #43414185
Marshall Co. Auditor	$29,328.00	Law Invoices: 3Q26, 4Q26
Marshall Co. Journal	$219.05	Statement #5428
OnTheClock.com, LLC	$21.00	Statement: 11/1/2026
Resco	$2,450.36	Statement: 11/1/2026
SD DOH – Health Laboratory	$110.00	Inv #10629569
South Dakota Municipal League	$78.00	Inv #CONF-092026-0908
Town of Langford	$2,270.86	Statement: 10/21/2026
Town of Langford	$17,000.00	Cap Outlay Shop Bldg
Rural Development of S.D.	$2,776.00	Sewer Loan
WAPA	$6726.60	Inv #BFPB001271026